Upper Gwynedd Township
1 Parkside Place
North Wales, PA 19454

BOARD OF COMMISSIONERS ACTION ITEM REQUEST

Date: **November 9, 2022**

To: **Board of Commissioners**

From: **Megan Weaver, Assistant Township Manager**

Re: **Approval of phone sale**

Meeting Date: **November 14, 2022 & November 21, 2022**

Background:

We have placed the Township's old phone system on Municibid for a 15-day period and the bidding process has been completed. Below are the items included with the phone system that were listed for sale. The Township received 7 bids and the highest bid being $11.00.

The items placed on Municibid:
5 Toshiba Digital business telephone model DP5022-SD
1 Toshiba Digital business telephone model DP5032-SD
2 Toshiba Digital business telephone model DKT3001
1 Toshiba Digital business telephone model DKT2020-SD
24 Toshiba Digital business telephone model TO3010-SD
15 Toshiba Digital business telephone model DKT2010-SD
7 TELSET 9508 IP office handset
1 IP Phone desktop J129
1 Avaya B159 Conference phone

The payment will come to the township in either certified check or money order when the purchaser comes to pick them up.

Budget Impact:
The Township will make $11.00 for equipment that we no longer use. This will be placed in the Township's general fund.

Interdepartmental Action:
The Assistant Township manager will work with the seller in picking these items up and deposit the check through finance.

Recommended Motion/Resolution/Ordinance:
Motion to approve the sale of the Township's old phone system on municibid.