

UPPER GWYNEDD TOWNSHIP BOARD OF COMMISSIONERS

PUBLIC MEETING WORK SESSION AGENDA

September 12, 2023

This meeting will be held in person at the Township and will be live streamed on our website at www.uppergwynedd.org

If you would like to attend the meeting virtually, please dial in to the meeting – **1 929 205 6099**, the meeting ID is **831 6863 2979** and the password is **865869**. You may email questions and/or public comments to mweaver@uppergwynedd.org (Megan Weaver, Assistant Township Manager)

PLEASE NOTE: The Commissioners will be making decisions on the following items: #21, #28 and #32

1. Call to order
2. Pledge of Allegiance
3. Roll Call
4. Announcement of Executive Sessions
5. VMSC Presentation (9/12)
6. Recognition of Yin Young for 10 years of service to the Township (9/19)
7. Recognition of Colleen Tronoski for 20 years of service to the Township (unable to attend)
8. Recognition of Denny Gerhart for 40 years of service to the Township (9/19)
9. Retirement of Sergeant Ben Townsend (9/19)
10. Public comments and concerns (limit of five minutes per individual)

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11. Public Hearing – Ordinance 2023-01 (9/19)

The purpose of this hearing is to hear comment pursuant to the consideration of Ordinance 2023-01, amending the Upper Gwynedd Township Code of Ordinances at Chapter 50 to provide for the regulation and licensing of alternative and massage therapy establishments.

Brief explanation by Lauren Gallagher, Township Solicitor

Exhibits:

T1: [Ordinance 2023-01](#)

T2: [Proof of Publication of Legal Advertisement – September 7, 2023](#)

12. Request for public comment
 13. Close of Public Hearing
 14. Motion to approve Ordinance 2023-01
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Departmental Reports

15. [Manager's Report](#) (Sandra Zadell)

16. Planning and Zoning Report (E. Van Rieker)
 - **ZHB 23-06 North Penn Auto** – Appeal of Zoning Officer to cease parking at 1601 Valley Forge Rd. (Wawa). Continued to September 26, 2023
 - **ZHB 23-22, 1720 Supplee Road** – Variance to locate an accessory structure in the front yard. Approved August 23, 2023.
 - **645 Sumneytown Pike**, minor 2-lot subdivision resubmitted for final plan approval. Tentatively scheduled for BOC on September 19, 2023
 - **Wawa at Sumneytown & Valley Forge Rd.** - Proposed Land Development. Review underway. Appearance scheduled for the UGT Planning Commission on September 13, 2023
 - **825 Morris Road** – Proposed 4-lot Subdivision. Scheduled before the UGT Planning Commission on September 13, 2023
 - **212 Church Road**, land development for a 34,000-sf storage building to be added to the Secure Storage facility. Scheduled before the UGT Planning Commission on September 13, 2023
 - **ZHB 23-23, 826 Ridgeview Drive**, variance to permit a deck within the minimum rear yard. Tentatively scheduled for September 26, 2023

17. Engineering Report (Isaac Kessler)
 - **Back to School** – As the 2023-2024 school year begins, we would like to remind residents to be extra careful when traveling through school zones. RVE is working with the Township to install flashing pedestrian crosswalks along Hancock Road near both Gwyn-Nor Elementary School and Pennbrook Middle School to further protect students, school staff, and crossing guards from vehicular traffic.

Denise M. Hull, PRESIDENT Finance/Personnel/Administration

18. Staff Department Reports

Parks & Rec	Public Works	Police	Zoning	Code Report
Eng. – G&A	Eng. – RVE	UGFD	NPFD	VMSC

19. [Public Meeting Minutes of August 22, 2023](#)

20. Announcement of Budget Work Session Dates
 - October 18, 2023 at 1:00 pm
 - October 23, 2023 at 4:00 pm

21. **DECISION:** [Motion to approve the Proclamation for Hispanic Heritage Month](#)

22. [Approval to award the Building Renovations Project to SB Conrad, Inc for the General Contract Bid in the amount of \\$224,170, the Mechanical Bid to Clipper Pipe & Service, Inc. in the amount of \\$41,000 and the Electrical Contract Bid to AN Lynch, Co. Inc. in the amount of \\$100,650.](#)

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23. [Approval of the 2024 Minimum Municipal Obligation \(MMO\)](#)

- [Presentation by Chuck Friedlander \(9/12\)](#)

Katherine D. Carter, Vice President **Public Safety**

24. [Approval of Resolution 21-2023, Recognizing October 8 – 14th as Fire Prevention Week](#)

Ruth S. Damsker **Zoning/Planning/Code Enforcement**

25. [Approval of the Agreement for Encroachment onto Storm Sewer Easement for 131 W. Prospect Avenue](#)

26. [Approval of Escrow Release #2 to the Pennington Property Group for Moyer Blvd/Weaver Ct. in the amount of \\$138,607](#)

27. [Approval of Resolution 22-2023: 645 Sumneytown Pike, 2-lot subdivision](#)

Liz K. McNaney **Public Works/Parks/Recreation**

28. **DECISION:** [Motion to ratify the Carnival Parking Agreement for our volunteers with WB Homes](#)

29. [Approval of the Home at Last Dog Rescue 5K Run on October 28, 2023 from 9 am – 12 pm.](#)

30. [Approval of the Cardinal Hollow 5K Race on October 28, 2023 from 10:30 am – 12 pm.](#)

31. [Authorization to advertise the bid for the North Wales/Moyer Blvd. Pedestrian Crossing Signal](#)

Martha A. Simelaro **Wastewater Treatment**

32. **DECISION:** [Motion to approve Resolution 18-2023: Towamencin Act 537 Plan Special Study](#)

Other Business

33. Approval of September 2023 Open Invoices (via roll call vote)

34. Approval September 2023 Paid Invoices (via roll call vote)

35. Call for Adjournment