

# UPPER GWYNEDD TOWNSHIP BOARD OF COMMISSIONERS

## PUBLIC MEETING WORK SESSION AGENDA

September 12, 2022

This meeting will be held in person at the Township and will be live streamed on our website at [www.uppergwynedd.org](http://www.uppergwynedd.org)

If you would like to attend the meeting virtually, please dial in to the meeting – **1 929 205 6099**, the meeting ID is **857 8135 4894** and the password is **842431**. You may email questions and/or public comments to [mweaver@uppergwynedd.org](mailto:mweaver@uppergwynedd.org) (Megan Weaver, Assistant Township Manager)

**PLEASE NOTE:** The Commissioners will be making decisions on Item #18 and Item #25

1. Call to order
2. Pledge of Allegiance
3. Roll Call
4. Recognition of John Maguire for 35 years of service to the Township (September 20)
5. Announcement of Executive Sessions
6. Public comments and concerns (limit of five minutes per individual)

### Departmental Reports

7. Manager's Report (Sandra Zadell)
  - **Grants and Awards**
8. Planning and Zoning Report (E. Van Rieker)
  - **Proposed Zoning Map & Text Amendment, 1500 Pennbrook Parkway**, Walters Group – Proposal for approximately 44 dwelling units in Transit Overlay District (per Comprehensive Plan). This application has been put on hold by the developer.
  - **ZHB 22-15, Moyer Blvd. & West Point Pike** – Use variance to permit the construction of 10 duplex dwelling units on 2.37 acres. Current zoning is LI (limited industrial). Scheduled for September 27, 2022
  - **ZHB 22-16, 1610 Clearview Rd.** – Variance to permit an addition to be 16 feet from the side yard whereas 25 feet is required. Scheduled for Sept. 27, 2022.
  - **ZHB 22-17, 593 Dekalb Pike (Wawa)**. Variances to permit up to four (4) EV chargers as accessory structures in the front yard and between the principal building and the street. Scheduled for Sept. 27, 2022.

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## 9. Engineering Report (Isaac Kessler)

- **Road Program** – Paving work has been completed and striping to be completed soon as well. Most of the ADA Ramp locations have been completed, with the ramps on Broad Street remaining to be constructed and anticipated to be finished within the next two weeks.
- **Dickerson Road Drainage Improvements Project** – Materials have been ordered by the contractor and we anticipate the start of this construction in early October. Notifications to the neighborhood and coordination for any impact to using this portion of the road (generally between Belfast Drive and Lenape Drive) will be done with the issuance of the notice to proceed date.

## Denise M. Hull, PRESIDENT Finance/Personnel/Administration

## 10. Staff Department Reports

[Parks & Rec](#)

[Public Works](#)

[Police](#)

[Zoning](#)

[Code Report](#)

[Eng. – G&A](#)

[Eng. – RVE](#)

[UGFD](#)

NPFD

[VMSC](#)

## 11. [Public Meeting Minutes of August 8, 2022](#)

## 12. [Public Meeting Minutes of August 16, 2022](#)

## 13. Announcement of Budget Work Session Dates: October 13<sup>th</sup> at 1 p.m. and October 24<sup>th</sup> at 1 p.m.

## 14. [Approval of the extension of the Gailey Murray contract for the Gazette Service until such time that the Board or staff recommends cessation of the contract.](#)

## 15. [Approval of the extension of the not-to-exceed limit for the Gailey Murray contract for PR communications to \\$20,000.](#)

## 16. [Approval to Authorize Advertisement on MuniBid for sale of equipment from the phone system we recently replaced.](#)

## 17. [Approval of 2023 Minimum Municipal Obligation](#)

## 18. **DECISION:** Motion to suspend employee #EMP00014 for a period of 5 days without pay.

## UPPER GWYNEDD TOWNSHIP BOARD OF COMMISSIONERS

### **Katherine D. Carter, Vice President** **Public Safety**

19. [Approval to begin promotion process for sergeant.](#)
20. [Approval of Resolution 26-2022 Recognizing Oct. 9-15 as Fire Prevention Week.](#)

### **Ruth S. Damsker** **Zoning/Planning/Code Enforcement**

21. [Merck & Co. waiver request from Chapter 113-1 & 124-5 for afterhours crane work for WP45 Complex Projects from October through December 2022.](#)
22. [Merck & Co. waiver request from Chapter 113-1 & 124-5 for Extended Daily Hours from October 22 through November 18, 2022, for B75A Roof Project.](#)
23. [Approval of the escrow release to Wawa's power of attorney in the amount of \\$775.00.](#)
24. [Approval of the escrow release #3 to the Shoppes at Upper Gwynedd in the amount of \\$29,801.86.](#)

### **Liz K. McNaney** **Public Works/Parks/Recreation**

25. **DECISION:** [Motion to ratify the storm sewer encroachment agreement for 840 Clover Drive.](#)
26. [Approval to Authorize the hiring of Park and Recreation intern for Winter/Spring.](#)
27. [Approval to Authorize the purchase of walk-behind line painter for Public Works.](#)
28. [Approval to Authorize Advertisement on Municibid for sale of Park and Recreation mowing and Bobcat equipment.](#)

### **Martha A. Simelaro** **Wastewater Treatment**

29. [Authorization to advertise the bid for Dense Soda Ash](#)

### **Other Business**

30. Approval of September 2022 Open Invoices (via roll call vote)
31. Approval of September 2022 Paid Invoices (via roll call vote)
32. Call for Adjournment