

UPPER GWYNEDD TOWNSHIP BOARD OF COMMISSIONERS

PUBLIC MEETING WORK SESSION AGENDA

October 9, 2023

This meeting will be held in person at the Township and will be live streamed on our website at www.uppergwynedd.org

If you would like to attend the meeting virtually, please dial in to the meeting – **1 929 205 6099**, the meeting ID is **811 5500 9668** and the password is **426192**. You may email questions and/or public comments to mweaver@uppergwynedd.org (Megan Weaver, Assistant Township Manager)

PLEASE NOTE: The Commissioners will be making decisions on the following item: #15

1. Call to order
2. Pledge of Allegiance
3. Roll Call
4. Announcement of Executive Sessions
5. Recognition of Mike Frezza for 5 years of service to the Township (10/17)
6. Public comments and concerns (limit of five minutes per individual)

Departmental Reports

7. Manager's Report (Sandra Zadell)
8. Planning and Zoning Report (E. Van Rieker)
 - **ZHB 23-06 North Penn Auto** – Appeal of Zoning Officer to cease parking at 1601 Valley Forge Rd. (Wawa). Settlement Agreement accepted on September 26, 2023
 - **645 Sumneytown Pike**, minor 2-lot subdivision resubmitted for final plan approval. Approved by BOC on September 19, 2023
 - **Wawa at Sumneytown & Valley Forge Rd.** - Proposed Land Development. Review underway. Appearance scheduled for the UGT Planning Commission on October 11, 2023
 - **825 Morris Road** – Proposed 4-lot Subdivision. Scheduled before the UGT Planning Commission on October 11, 2023
 - **212 Church Road**, land development for a 34,000-sf storage building to be added to the Secure Storage facility. Scheduled before the UGT Planning Commission on October 11, 2023
 - **ZHB 23-XX, 826 Ridgeview Drive**, variance to permit a deck within the minimum rear yard. Withdrawn by applicant.
 - **ZHB 23-23, 606 Roosevelt Court**, variance to permit a patio to be located within the minimum rear yard to permit 12 feet where 20 feet is required.

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9. Engineering Report (Isaac Kessler)
 - **MS4 (Municipal Separate Storm Sewer System)** – RVE on behalf of Upper Gwynedd, recently submitted the annual MS4 report to the DEP. These reports are important updates to the DEP showing that Upper Gwynedd is actively involved in minimizing the amount of stormwater runoff into our local waterways and ensuring that the Minimum Control Measures (MCMs) are met on an annual basis. Those measures include Public Outreach, Public Participation, Illicit Discharge Detection, Construction Site Erosion Control, Post Construction Stormwater Management, and Pollution Prevention. The current 5-year permit will be expiring soon, and we will be renewing with the DEP for a new 5-year term this month.

Denise M. Hull, PRESIDENT Finance/Personnel/Administration

10. Staff Department Reports

Parks & Rec	Public Works	Police	Zoning	Code Report
Eng. – G&A	Eng. – RVE	UGFD	NPFD	VMSC
11. [Revised Public Meeting Minutes of August 22, 2023](#)
12. [Public Meeting Minutes of September 12, 2023](#)
13. [Public Meeting Minutes of September 19, 2023](#)
14. Announcement of Budget Work Session Dates
 - October 18, 2023 at 1:00 pm
 - October 23, 2023 at 4:00 pm
15. **DECISION:** [Motion to award the Building Renovations Project to SB Conrad, Inc for the General Contract Bid in the amount of \\$224,170, the Mechanical Bid to Clipper Pipe & Service, Inc. in the amount of \\$41,000 and the Electrical Contract Bid to Schipsi Electric. in the amount of \\$99,728.02.](#)
16. [Approval of Resolution 23-2023: State Aid](#)

Katherine D. Carter, Vice President Public Safety

Ruth S. Damsker Zoning/Planning/Code Enforcement

17. [Approval of the Merck waiver request from Chapter 113-1 & 124-5 for extended work hours for Steam Piping Cleaning on B38 Utility Rack Project. Weekend of November 18-19 or November 25-26.](#)

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18. [Approval of Escrow Release #6 for the Roosevelt Court Development in the amount of \\$55,429.50](#)

Liz K. McNaney **Public Works/Parks/Recreation**

19. [Carnival Thank you's \(10/9\)](#)
20. [Approval of the Snow Plow Equipment Bid to Horgan Bros. Inc. in the amount of \\$8,900.](#)
21. [Approval of Changeorder #2 to the Liquid Fuels Program in the amount of \\$243,501.52](#)
22. [Approval of Payment #3 for the Liquid Fuels Program in the amount of \\$32,069.12](#)
(via roll call vote)
23. [Approval of Payment #4 \(Final\) for the Liquid Fuels Program in the amount of \\$15,631.19](#)
(via roll call vote)
24. [Approval to appoint Simone Collins as Consultant for the Parks & Rec Master Plan](#)

Martha A. Simelaro **Wastewater Treatment**

25. [Approval of manhole grouting and CIPP repairs by a COSTARS vendor in the amount of \\$41,840](#)
(via roll call vote)
26. [Approval of Change order #1 and Payment #2 to the Clarifier 3 Project in the amount of \\$210,197.25](#)
(via roll call vote)

Other Business

27. Approval of October 2023 Open Invoices (via roll call vote)
28. Approval October 2023 Paid Invoices (via roll call vote)
29. Call for Adjournment