

UPPER GWYNEDD TOWNSHIP BOARD OF COMMISSIONERS

PUBLIC MEETING WORK SESSION AGENDA

November 13, 2023

This meeting will be held in person at the Township and will be live streamed on our website at www.uppergwynedd.org

If you would like to attend the meeting virtually, please dial in to the meeting – **1 929 205 6099**, the meeting ID is **507 744 4825** and the password is **6997777**. You may email questions and/or public comments to mweaver@uppergwynedd.org (Megan Weaver, Assistant Township Manager)

PLEASE NOTE: The Commissioners will be making decisions on the following items: #16, #17, #25 and #26

1. Call to order
2. Pledge of Allegiance
3. Roll Call
4. Announcement of Executive Sessions
5. Recognition of John Chabala for 40 years of service to the Township (11/21)
6. [Proclamation recognizing Dave Richard for 50 years of service to the Township](#) (11/21 – will attend)
7. [Police Life Saving Commendations](#) (11/21)
8. Bike Lane Advisory Committee & Member Appreciation Plaque (11/21)
9. Public comments and concerns (limit of five minutes per individual)

Departmental Reports

10. Planning and Zoning Report (E. Van Rieker)
 - **Wawa at Sumneytown & Valley Forge Rd.** - Proposed Land Development. Review underway. Approved by the UGT Planning Commission on October 11, 2023
 - **825 Morris Road** – Proposed 4-lot Subdivision. Approved by the UGT Planning Commission on October 11, 2023
 - **212 Church Road**, land development for a 34,000-sf storage building to be added to the Secure Storage facility. Approved by the UGT Planning Commission on October 11, 2023.
 - **ZHB 23-23, 606 Roosevelt Court**, variance to permit a patio to be located within the minimum rear yard to permit 12 feet where 20 feet is required. This was approved in October.
 - **ZHB 23-24, 1404 Sandys Lane**. Variance to permit an in-law suite addition. Scheduled November 28, 2023
 - **ZHB 23-25, 1923 E. 2nd Street**. Variance for height of accessory detached garage.
 - **ZHB 23-26, 554 Woodford Road**. Variance for height and front yard setback of detached garage.
 - **ZHB 23-27, 428 S. Pennsylvania Ave**. Variance to permit an addition for an in-law suite in front yard.

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11. Engineering Report (Isaac Kessler)

- **Haines Run Streambank Restoration Project** – RVE has been working diligently with the Township over the last few years to prepare the design to restore the streambanks of Haines Run near the confluence with Wissahickon Creek. In 2020, The Township’s Wastewater Treatment Plant experienced extreme flooding which resulted in millions of dollars in damages. The Haines Run project will restore the streambanks and remove blockages from the flow channel to allow stormwater to move more effectively toward Wissahickon Creek and mitigate future flood events in the area. RVE will be giving a public presentation to go into further detail on the project in the next few months, but we wanted to highlight the fact that we have received our DEP permit approval for the project and are nearing the point where construction can begin. As a reminder, RVE on behalf of the Township has applied for and received over \$1 million dollars in grant funding and anticipate these awards to fully fund the construction costs for the project.

Denise M. Hull, PRESIDENT Finance/Personnel/Administration

12. Staff Department Reports

[Parks & Rec](#)

[Public Works](#)

[Police](#)

[Zoning](#)

[Code Report](#)

[Eng. – G&A](#)

[Eng. – RVE](#)

[UGFD](#)

[NPFD](#)

[VMSC](#)

13. [Public Meeting Minutes of October 9, 2023](#)

14. [Public Meeting Minutes of October 17, 2023](#)

15. Proposed reading of the 2024 Budget (November 13)

- [Budget Presentation by Sandra Zadel](#)

16. **DECISION:** [Motion to Authorize the advertisement of Ordinance 2023-04: Fixing the Tax Rate for 2024](#)

17. **DECISION:** [Motion to Authorize the Advertisement of Ordinance 2023-05: 2024 Budget Appropriations](#)

18. [Approval of Resolution 24-2023: Authorizing the auditors to conduct an audit](#)

19. [Approval of Resolution 25-2023: Homestead Exemption for 2024](#)

20. [Approval of the proposal from Corporate Interiors for the Building Renovations Project in the amount of \\$81,562.54 via Costars](#)

Katherine D. Carter, Vice President Public Safety

21. [Approval of the Memorandum of Understanding with BusPatrol America](#)

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Ruth S. Damsker

Zoning/Planning/Code Enforcement

22. [Approval of the Merck waiver request from Chapter 113-1 & 124-5 for Sunday work hours on WP53 for a Roof Replacement Project. Sunday between December 18, 2023 and January 28, 2024](#)
23. [Approval of Resolution 26-2023: Preliminary/Final Land Development Approval for Wawa at Valley Forge Road](#)
24. [Approval of Resolution 27-2023: Preliminary/Final Land Development Approval for 212 Church Road](#)
25. **DECISION:** Motion to Approve the Settlement Agreement for 229 Morris Road

Liz K. McNaney

Public Works/Parks/Recreation

26. **DECISION:** [Motion to reject the Trail Crossing Bid from Albert Cipolloni & Sons and rebid the project](#)
27. [Authorization to advertise the 2024 Roads Program](#)
28. [Approval of Resolution 28-2023: Grant application to PECO Green Region Open Space Program for the Hartley Drive Meadow Conversion Project in the amount of \\$10,000](#)
29. [Approval of Resolution 29-2023: Grant application to Local Share Account \(LSA\) for the Sumneytown Pike Pedestrian Bridge Relocation Project in the amount of \\$528,208.64](#)

Martha A. Simelaro

Wastewater Treatment

30. [Authorization to Advertise Ordinance 2023-06; increasing the sewer rates for 2024](#)
31. [Approval of PACT TWO's Costars proposal for Influent Screen and Pipe Work in the amount of \\$16,983.](#)
32. [Approval of BSI Electrical Contractors Costars proposal for Influent Screens Upgrade Project in the amount of \\$24,940](#)
33. [Approval of BSI Electrical Contractors Costars proposal for the Influent Distribution Box Upgrades in the amount of \\$8,485](#)

Other Business

34. Approval of November 2024 Open Invoices (via roll call vote)
35. Approval November 2024 Paid Invoices (via roll call vote)
36. Call for Adjournment