

# UPPER GWYNEDD TOWNSHIP BOARD OF COMMISSIONERS

## BOARD OF COMMISSIONERS WORK SESSION AGENDA

May 6, 2024

This meeting will be held in person at the Township and will be live streamed on our website at [www.uppergwynedd.org](http://www.uppergwynedd.org)

If you would like to attend the meeting virtually, please dial in to the meeting – **1 929 205 6099**, the meeting ID is **507 744 4825** and the password is **6997777**. You may email questions and/or public comments to [mweaver@uppergwynedd.org](mailto:mweaver@uppergwynedd.org) (Megan Weaver, Assistant Township Manager)

**PLEASE NOTE:** The Commissioners will be making decisions on the following items: #16, #20 and #22

1. Call to order
2. Pledge of Allegiance
3. Roll Call
4. Announcement of Executive Sessions
5. [Proclamation recognizing Willard Troxel for 50 years of service to the Township](#) (May 13)
6. Announcement of Summer Meeting Dates
  - Monday, June 10
  - Monday, July 15
  - Monday, August 12
7. Public comments and concerns (limit of five minutes per individual)

### Departmental Reports

8. Manager's Report (Sandra Zadell)
  - Roadway Openings
9. Finance Report (Nathan Crittendon)
  - [1<sup>st</sup> Quarter 2024](#)
10. Planning and Zoning Report (E. Van Rieker)
  - **1327 E. Prospect Ave.** – Proposed 2-lot subdivision to create a flag lot. Tabled by the Planning Commission on April 10, 2024. Pending ZHB appeal for lot width.
  - **ZHB 24-04, 962 Garfield Ave.** – Variance to permit shed 3 ft from side property line where 6 ft is required. Approved on April 24, 2024
  - **ZHB 24-05 – 761 Shearer St.**, - Variance to permit garage to extend into the minimum side yard 15 ft where 30 ft is required. Scheduled April 24, 2024; Decision to be rendered May 28, 2024
  - **ZHB 24-06 – 240 Gwynedd Ave.** – 47% increase for a non-conforming dwelling in the required front yard. Approved on April 24, 2024
  - **ZHB 24-07 – 203 Church Rd.** – Special Exception in LI District to permit Bus Transportation Center for the North Penn School District. Postponed until May 28, 2024.

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- **ZHB 24-08 – 1180 Welsh Road** – Interpretation or variance to permit senior center and related services. Approved on April 24, 2024
- **ZHB 24-09 – 208 Grannery Lane** – Variance to permit a detached garage to exceed 14 ft height. Approved on April 24, 2024
- **ZHB 24-10 – 837 Collins Ave.** – Variance to permit “in-law suite” in an addition to the existing dwelling. Scheduled for May 28, 2024.
- **ZHB 24-11 – 971 Patriot Drive** – Variance to permit a roof over a non-conforming existing patio 22’6” from the rear property line where 50 ft. is required. Scheduled for May 28, 2024.

### 11. Engineering Report (Nick Cross)

- **Road Program Schedule** – The scheduled start date for this year’s program is May 20<sup>th</sup>. It will begin with the Broad Street Bike Lane Striping and ADA Curb Ramp construction, with milling and paving following shortly thereafter. The road program should be completed well before the start of school in the fall.

### Katherine D. Carter, President Finance/Personnel/Administration

#### 12. Staff Department Reports

<a href="#">Parks &amp; Rec</a>	<a href="#">Public Works</a>	<a href="#">Police</a>	<a href="#">Zoning</a>	<a href="#">Codes</a>
<a href="#">Eng. – G&amp;A</a>	<a href="#">Eng. – RVE</a>	UGFD	<a href="#">NPFD</a>	VMSC

#### 13. [BOC Meeting Minutes of April 1, 2024](#)

#### 14. [BOC Meeting Minutes of April 8, 2024](#)

#### 15. [Approval of the Proclamation for Pride Month](#)

#### 16. **DECISION:** [Motion to approve Change Order #1 for the Building Renovations Project to Schipsi Electric in the amount of \\$4,792.97](#)

#### 17. [Approval of Payment #6 to SB Conrad for the Facilities Upgrade Project in the amount of \\$44,644.87 \(via roll call vote\)](#)

### Rebecca Moodie, Vice President Zoning/Planning/Code Enforcement

#### 18. [Approval of the Merck waiver request from Chapter 113-1 & 124-5 for Sunday work hours to perform crane lifts to roof on WP 63A. Sunday work between May 19 – June 30, 2024](#)

#### 19. [Approval of the Merck waiver request from Chapter 113-1 & 124-5 for Sunday work hours to perform crane lifts to roof on for WP07 Waste Collection Project. Select Sunday’s in July and August 2024](#)

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## Denise M. Hull Public Safety

## Gregory J. Moll Public Works/Parks/Recreation

20. **DECISION:** [Motion to approve Resolution 16-2024; The Robert Nagele, Jr. Community Center](#)
21. [Approval to purchase the Volo Playground from The General Recreation Co. for Rexdale Park in the amount of \\$132,815 \(via roll call vote\)](#)
22. **DECISION:** [Motion to approve the grant agreement with the Commonwealth Finance Authority in the amount of \\$309,229 for the Sumneytown Pike Pedestrian Bridge Relocation Project.](#)
23. [Approval of the bid for Equipment Rental with Labor for Stormwater Projects to Floyd G. Hersh in the amount of \\$314,280](#)
24. Approval of Resolution 17-2024: DCED grant application for the Watershed Restoration & Protection Program
25. Approval of Resolution 18-2024: DCED grant application for the Flood Mitigation Program
26. [Approval of the Ride ATAXIA Bike Race on Sunday, October 6, 2024 from 8 am – 1:30 pm](#)
27. [Approval of the Home at Last 5K Run and Walk on Saturday, October 26, 2024 from 9 am – 1 pm](#)

## Katherine D. Carter, President Wastewater Treatment

28. [Approval of the Proposal for Manhole Grouting by CoStars Vendor Utility Services Group in the amount of \\$29,295](#)

## Other Business

29. Approval of May 2024 Open Invoices (via roll call vote)
30. Approval May 2024 Paid Invoices (via roll call vote)
31. Call for Adjournment