

UPPER GWYNEDD TOWNSHIP BOARD OF COMMISSIONERS

BOARD OF COMMISSIONERS WORK SESSION AGENDA

March 4, 2024

This meeting will be held in person at the Township and will be live streamed on our website at www.uppergwynedd.org

If you would like to attend the meeting virtually, please dial in to the meeting – **1 929 205 6099**, the meeting ID is **507 744 4825** and the password is **6997777**. You may email questions and/or public comments to mweaver@uppergwynedd.org (Megan Weaver, Assistant Township Manager)

PLEASE NOTE: The Commissioners will be making decisions on the following items: #17 & #19

1. Call to order
2. Pledge of Allegiance
3. Roll Call
4. Announcement of Executive Sessions
5. [Police Commendations](#) (March 4)
 - Officer Michael Romanowicz: Hiring & Field Training
6. Board of Commissioners Recognition of Jayne Blackledge on her retirement from the North Wales Area Library (March 11)
7. Public comments and concerns (limit of five minutes per individual)

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8. Public Hearing – Ordinance 2024-01 (March 11, 2024)

The purpose of this hearing is to hear comment pursuant to the consideration of Ordinance 2024-01, amending the Upper Gwynedd Township Code of Ordinances at Chapter 195 “**ZONING,**” **AT SECTION 3 – “WORD USAGE; DEFINITIONS” AND CHAPTER 195 – “ZONING,” AT SECTION 22 – “C – COMMERCIAL DISTRICT” AND CHAPTER 195 – “ZONING,” AT SECTION 28 – “PARKING FACILITIES.**

Brief explanation by Lauren Gallagher, Township Solicitor

Exhibits:

- T1: [Ordinance 2024-01](#)
- T2: [Proof of Publication of Legal Advertisement – February 20 and 27, 2024](#)
- T3: [Upper Gwynedd Planning Commission Review Letter](#)
- T4: [Montgomery County Planning Commission Review Letter](#)
9. Request for public comment

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10. Close of Public Hearing
 11. Motion to approve Ordinance 2024-01
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Departmental Reports

12. Planning and Zoning Report (E. Van Rieker)
 - **Merck Bldg 41 Land Development Plan.** Approved by the UGT PC on December 13, 2023 and approved by the BOC on January 8, 2024. Plans were revised and resubmitted for approval on March 11, 2024
 - **203 Church Road Redevelopment Plan.** Proposed 166,600 sf (2) warehouse buildings. This is currently on hold but may be resubmitted for NPSD Bus Depot.
 - **Zoning Text Amendment to the Commercial (C) District.** Add standards for convenience stores. Reviewed and approved by the Planning Commission on December 13, 2023. The Public Hearing is scheduled for March 11, 2024.
 - **ZHB 24-02 – 848 Girard Avenue.** To permit a one-story addition to extend into the required side yard. Scheduled March 26, 2024.
 - **ZHB 24-03 – 467 Sumneytown Pike.** Special exception to permit an educational use: Kids First Swim School. Scheduled March 26, 2024.

13. Engineering Report (Nick Cross)
 - **Projects Kicking Off in the Spring –** RVE would just like to highlight some of the projects that will be kicking off in the next few months:
 - **2024 Road Program –** Re-Paving and ADA improvements within the Stony Creek Development, ADA and Curbing Improvements along Church Road between Sumneytown Pike and the Township Limit, Re-Paving and ADA improvements on Amity Lane, Bike Lane Striping on S. Broad Street
 - **W. Prospect Drainage Improvements Project –** New storm infrastructure along W. Prospect Avenue between Pennsylvania Avenue and Fairview Avenue
 - **North Wales Road Trail Crossing –** New pedestrian crossing infrastructure at the intersection of North Wales Road and Moyer Boulevard connecting the Green Ribbon Trail.
 - **Haines Run Streambank Restoration Project –** Restoration for over half a mile of streambank along Haines Run, near the confluence with the Wissahickon Creek and the Waste Water Treatment Plant.

Katherine D. Carter, President Finance/Personnel/Administration

14. Staff Department Reports

[Parks & Rec](#)

[Public Works](#)

[Police](#)

[Zoning](#)

[Codes](#)

[Eng. – G&A](#)

[Eng. – RVE](#)

UGFD

[NPFD](#)

VMSC

15. [BOC Meeting Minutes of February 5, 2024](#)

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16. [BOC Meeting Minutes of February 12, 2024](#)
17. **DECISION:** [Motion to approve the Proclamation for Women's History Month](#)
18. [Approval of Payment #3 to Schipsi Electric for the Facilities Upgrade Project in the amount of \\$24,980.30 \(via roll call vote\)](#)
19. **DECISION:** [Motion to approve Changeorder #1 to SB Conrad for the Facilities Upgrade Project in the amount of \\$22,782.44](#)
20. Approval of Payment #4 to SB Conrad for the Facilities Upgrade Project in the amount of \$ (via roll call vote)

Rebecca Moodie, Vice President Zoning/Planning/Code Enforcement

21. [Approval of Merck waiver request from Chapter 113-1 & 124-5 for Sunday work on WP07 AWTS Waste Collection Project: April 1 – June 30, 2024, select Sundays only\)](#)
22. [Approval of Escrow Release #7 for Roosevelt Court in the amount of \\$21,073.50](#)
23. [Approval of Escrow Release #4 for Wheatley Walk in the amount of \\$66,270](#)
24. [Approval of Resolution 08-2024: Preliminary/Final Land Development for Merck B41 as amended](#)
 - [Merck Presentation](#) (March 4)

Denise M. Hull Public Safety

25. [Approval to purchase a 2023 Ford Police Interceptor as a replacement vehicle in the amount of \\$41,570. \(via roll call vote\)](#)

Gregory J. Moll Public Works/Parks/Recreation

26. [Approval of the Laurel House 5K Race on Sunday, October 20, 2024 from 7 am – 12 pm.](#)
27. Approval to authorize bidding of the Haines Run Streambank Restoration Project
28. [Approval of Resolution 07-2024 closing out the Community Conservation Partnerships Grant Project BRC-RCP-27-238 for the Haines Run Streambank Restoration Project](#)
29. Approval of the Bid Award for the West Prospect Drainage Improvement Project

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30. [Approval of the Bid Award for the North Wales Trail Crossing Project to Armour & Sons Electric, Inc. in the amount of \\$61,194.](#)
31. [Approval of the Bid Award for the 2024 Liquid Fuels Road Program to James D. Morrissey in the amount of \\$829,311.40](#)
32. [Approval of the request for exemption for UGT Parks & Recreation Department and event Unity for Kindness Day.](#)

Katherine D. Carter, President Wastewater Treatment

33. [Approval of the purchase of a 2024 John Deere Gator in the amount of \\$22,742.55](#) (via roll call vote)

Other Business

34. Approval of March 2024 Open Invoices (via roll call vote)
35. Approval March 2024 Paid Invoices (via roll call vote)
36. Call for Adjournment