

UPPER GWYNEDD TOWNSHIP BOARD OF COMMISSIONERS

PUBLIC MEETING WORK SESSION AGENDA

March 13, 2023

This meeting will be held in person at the Township and will be live streamed on our website at www.uppergwynedd.org

If you would like to attend the meeting virtually, please dial in to the meeting – **1 929 205 6099**, the meeting ID is **870 6537 3117** and the password is **150798**. You may email questions and/or public comments to mweaver@uppergwynedd.org (Megan Weaver, Assistant Township Manager).

PLEASE NOTE: The Commissioners will be making decisions on the following items: #15, #16, #20, #21, #22 and #23

1. Call to order
2. Pledge of Allegiance
3. Roll Call
4. Announcement of Executive Sessions
5. [Police Commendations \(3/13/23\)](#)
 - Officers Fred Lynch, Brant Whisler & Mike Romanowicz
6. Women's History Month Presentation (3/21/23)
 - Beth Sturman, Executive Director of Laurel House
7. Fire Department Building Study Presentation (3/21/23)
8. Public comments and concerns (limit of five minutes per individual)

Departmental Reports

9. Planning and Zoning Report (E. Van Rieker)
 - **ZHB 22-21, 1601 Valley Forge Road (Wawa)**. Special Exception to permit the sale of gas and other motor fuels and variances to permit additional signage [and less than 10% of the parking lot to be devoted to landscaping.] This variance has been withdrawn. Started December 21, 2022, continued to April 4, 2023
 - **ZHB 23-01, 817 Ridgeview Drive** for a variance to permit a rear yard setback of 30 feet where 50 feet is required for the construction of an unroofed deck. Approved February 28, 2023
 - **ZHB 23-02: 929 General Nash Drive** to permit an existing shed: (1) a variance from Section 195-12.B (3) to permit a 12 ft front yard setback where 50 feet is required; and (2) a variance from Section 195-9.G.(1) to permit a 12 ft setback from the street right-of-way where 50 feet is required. Approved February 28, 2023

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- **ZHB 23-03: 645 Sumneytown Pike (D&I Development)**, to permit the subdivision of the existing property into two lots with Lot 1 to contain all three existing separate dwelling units on the same lot. Approved with conditions February 28, 2023
- **ZHB 23-04: 944 Crest Road** – Variance to permit a porch to extend 6 ft in the required front yard. Scheduled March 28, 2023
- **ZHB 23-05, 869 Twinlyn Drive** – Variance to permit a 1-story sunroom to extend 10 ft 8 inches into the rear yard. Scheduled March 28, 2023
- **ZHB 23-06, North Penn Auto Service, 1605 Valley Forge Road.** Appeal of Zoning violation for parking and storage of vehicles on 1601 Valley Forge Rd. Scheduled March 28, 2023
- **ZHB 23-07, 104 Barberry Road** – Variance to permit roofed patio to extend 7.5 ft into required rear yard. Scheduled March 28, 2023
- **ZHB 23-08, 201 Church Road, Unit C** – special exception to permit the cutting and polishing of granite. Zoned L-I (Limited Industrial). Scheduled April 25, 2023
- **ZHB 23-09, 983 Allentown Road, Bridge Community Church** – Variance to permit a shed to be located within the 100 ft setback, 25.9 feet proposed. Schedule April 25, 2023
- **Land Development Plan for development of 10 twin dwelling units (5 buildings) at Moyer Blvd. and West Point Pike.** UGT Planning Commission recommended approval with conditions on January 11, 2023.
- **Subdivision Plan for 2 lots, 645 Sumneytown Pike.** UGT Planning Commission recommended approval with conditions on January 11, 2023

10. Engineering Report (Isaac Kessler)

- **Grants Season** – working with staff to identify grant opportunities for projects that range from bridges to parks to playgrounds to stormwater. Utilizing the 5-year capital plan to position the Township with grant funding to assist budgeting for planned projects.
- **Outfall Inspections (MS4 Program)** – this time of year we schedule the outfall inspections for this year's MS4 Program. These allow us to inspect the stormwater discharging into our creeks and streams and identify possible pollutant sources to have addressed to keep our waterways clean.

Denise M. Hull, PRESIDENT Finance/Personnel/Administration

11. Staff Department Reports

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|---------------------------------|------------------------------|------------------------|------------------------|-----------------------------|
| Parks & Rec | Public Works | Police | Zoning | Code Report |
| Eng. – G&A | Eng. – RVE | UGFD | NPFD | VMSC |

12. [Public Meeting Minutes of February 13, 2023](#)

13. [Public Meeting Minutes of February 21, 2023](#)

14. [Approval of Resolution 03-2023: Disposition of Specific Township Records](#)

15. **DECISION:** [Motion to approve the Proclamation declaring the month of March as Women's History Month in Upper Gwynedd Township](#)

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Katherine D. Carter, Vice President
Public Safety

Ruth S. Damsker
Zoning/Planning/Code Enforcement

16. **DECISION:** Motion to ratify the Merck waiver request from Chapter 113-1 & 124-5 for extended work hours for crane work at B75A renovation project. Saturday work from 6 am – 5 pm and Sunday work from 8 am – 5 pm in March 2023.
17. Approval of the Merck waiver request from Chapter 113-1 & 124-5 for extended work hours at B81 Utility Rack Steam Piping Cleaning Project. Saturday work beginning at 8 am until completion. Weekends of April 1-2 or April 8-9, 2023 (one weekend only)
18. Approval of Resolution 08-2023 West Point Walk/Moyer Blvd. Final Land Development Plans subject to the conditions set forth in the resolution.
19. Approval to Close out Gwynedd Walk development at Cottage Avenue
20. **DECISION:** Motion to authorize escrow release #3 Final Payment to Maple Grove Investors, LP in the amount of \$187,635.13
21. **DECISION:** Moton to accept the Deed of Dedication for the Right of Way of West Prospect Avenue from Maple Grove Investors, LP and enter into the maintenance period.
22. **DECISION:** Motion to authorize execution of the maintenance surety agreement and return original performance surety.
23. **DECISION:** Motion to approve the Maintenance Guarantee for a 24-month period and the Deed of Dedication of Sewer Lines for 445 W. Prospect Avenue

Liz K. McNaney
Public Works/Parks/Recreation

24. Approval of the proposal from WBCM, LLC in the amount of \$14,625 for a secondary engineering review for the Sumneytown Pike Bridge Replacement Project
25. Approval of the 2023 Liquid Fuels Road Program Bid to James D. Morrissey in the amount of \$1,015,394.80 for the base bid and alternate bids #2, #3 and #5
26. Approval of the purchase of a 2023/24 Ford F600 1-Ton Dump Truck with Spreader for a total amount of \$120,012.00

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Martha A. Simelaro **Wastewater Treatment**

27. [Approval of the 2023-2025 Sludge Hauling Bid to HydroTech Environmental, LLC in the amount of \\$.0856 per gallon](#)
28. [Approval of the Cured in Place Pipe \(CIPP\) Lining on South Broad Street in the amount of \\$21,140](#)

Other Business

29. Approval of March 2023 Open Invoices (via roll call vote)
30. Approval March 2023 Paid Invoices (via roll call vote)
31. Call for Adjournment