

UPPER GWYNEDD TOWNSHIP BOARD OF COMMISSIONERS

PUBLIC MEETING WORK SESSION AGENDA

July 11, 2022

This meeting will be held in person at the Township and will be live streamed on our website at www.uppergwynedd.org

If you would like to attend the meeting virtually, please dial in to the meeting – **1 929 205 6099**, the meeting ID is **890 2496 9439** and the password is **728707**. You may email questions and/or public comments to mweaver@uppergwynedd.org (Megan Weaver, Assistant Township Manager)

PLEASE NOTE: The Commissioners will be making decisions on item # 21, 23 and 30.

1. Call to order
2. Pledge of Allegiance
3. Roll Call
4. [Streetlight Procurement Program Presentation](#)
5. [Density Impacts & Recent Development Trends](#) (Presentation by E. Van Rieker)
6. Recognition of John Brinkmann for 25 years of service to the Township (July 19)
7. Announcement of Executive Sessions
8. Public comments and concerns (limit of five minutes per individual)

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9. Public Hearing – Ordinance 2022-02 – July 19th meeting

The purpose of this hearing is to hear comment pursuant to the consideration of Ordinance 2022-01, amending the code of Upper Gwynedd Township at Chapter 195 – “Zoning,” at Section 10.2 - “Sumneytown Pike In-Fill and Traffic Management Overlay District”.

Brief explanation by Lauren Gallagher, Township Solicitor

Exhibits:

- T1: [Ordinance 2022-02](#)
- T2: [Proof of Publication of Legal Advertisement – June 28 and July 5, 2022](#)
- T3: [UGT Planning Commission Review Letter](#)
- T4: [Montgomery County Planning Commission Review Letter](#)

10. Request for public comment

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11. Close of Public Hearing
 12. Approval of Ordinance 2022-02, Repeal of Sumneytown Pike In-Fill and Traffic Management Overlay District
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Departmental Reports

13. Planning and Zoning Report (E. Van Rieker)
 - **Proposed Zoning Map Amendment, 375 Morris Road** – Presently zoned: LI – Limited Industrial. Proposed zoning: IN Institutional. (Former ACTS Corp. Offices). The UGT Planning Commission recommended approval on April 13, 2022. Approved by the BOC on June 7, 2022.
 - **Proposed Zoning Map & Text Amendment, 1500 Pennbrook Parkway**, Walters Group – Proposal for approximately 44 dwelling units in Transit Overlay District (per Comprehensive Plan). Draft being reviewed.
 - **ZHB 22-03, 1346 E. Prospect Avenue**, Sanctuary United Methodist Church. Variances to permit a 36 sf. Sign where a 24-sf. sign is permitted and a one-foot higher sign of 8 ft; and variances from LED regulations to permit multiple colors and flip rate of 2 minutes where 4 hours is required. Flip rate request withdrawn, approved on June 28, 2022
 - **ZHB 22-10, 1042 Dickerson Road** – variance to permit driveway turnaround 2 feet from property line where 6 feet is required. Approved, June 28, 2022
 - **ZHB 22-11, 201 Church Rd.** – Special exception to use portion of premises for Day Care Approved, June 28, 2022
 - **ZHB 22-12, 1975 Blue Fox Drive** – Variance to permit shed and sunroom in from yard Approved, June 28, 2022
 - **ZHB 22-13, 1192 Dickerson Rd.** – variance to permit shed in front yard of corner lot. Approved, June 28, 2022
 - **ZHB 22-14, 322 Gosling Dr** – Variance to permit 1% increase in building coverage to permit a read yard shed. Schedule July 26, 2022
14. Engineering Report (Isaac Kessler)
 - **MS4 Program** – the 2021-2022 reporting period concluded on June 30th. Preparation of the Township's Annual Report to the DEP along with our stormwater ordinance updates being completed for this fall.
 - **Road Program** – Preconstruction Meeting held and Notice to Proceed to be issued upon Liquid Fuels project approval by PennDOT, which is expected within the next few days. We will work with contractor and Township staff to complete the work as described in the contract with fluctuating asphalt and fuel costs.

Denise M. Hull, PRESIDENT Finance/Personnel/Administration

15. Staff Department Reports

[Parks & Rec](#)

[Public Works](#)

[Police](#)

[Zoning](#)

[Code Report](#)

[Eng. – EEMA](#)

[Eng. – RVE](#)

[UGFD](#)

[NPFD](#)

[VMSC](#)

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16. [Special Meeting Minutes of June 7, 2022](#)
17. [Public Meeting Minutes of June 13, 2022](#)
18. [Public Meeting Minutes of June 21, 2022](#)
19. [Approval of the Township Manager to execute an agreement with GOVHR for a non-uniform comprehensive salary study.](#)
20. [Approval of the 63-month lease agreement with Key Business Solutions for postage meter services in the amount of \\$130.00 per month](#)
21. **DECISION:** Motion to approve the agreement between Upper Gwynedd Township and Employee #47

Katherine D. Carter, Vice President **Public Safety**

22. [Authorization to advertise Ordinance 2022-04, Drug Paraphernalia](#)
23. **DECISION:** [Motion to ratify Resolution 21-2022 granting Officer John Brinkmann acceptance into DROP \(Deferred Retirement Option Plan\) effective July 1, 2022.](#)

Ruth S. Damsker **Zoning/Planning/Code Enforcement**

24. [Merck & Co. waiver request from Chapter 113-1 & 124-5 for after hours crane work for B81 Steam Rack Project – One Sunday between August 14 and September 25, 2022](#)
25. [Approval of escrow release #1 for Wheatley Walk in the amount of \\$69,087.25](#)
26. [Approval of Resolution 22-2022, granting the waiver of Land Development for Merck & Co. B02P Boiler 11 addition, subject to the conditions set forth in the resolution \(Presentation by Merck\)](#)
27. Authorization to amend the Declaration of Covenants & Restrictions for MCIU/ACTS dated August 19, 1988 to include education purposes and facilities as set forth in the proposed draft amendment
28. [Approval of the SBMP O&M agreement for 923 S. Broad Street](#)
29. [Approval of the agreement for Encroachment onto Storm Sewer Easement for 703 W. Prospect Avenue](#)

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Liz K. McNaney Public Works/Parks/Recreation

30. **DECISION:** [Motion to approve the agreement for the Haines Run Montco 2040 Grant award](#)
31. [Approval of Resolution 20-2022, Phases 3 & 4 of the Streetlight Procurement Program](#)
32. Fuel Bid Award
33. [Approval of Resolution 23-2022, requesting grant funding from DCED for the Pennbrook Middle School/Gwyn Nor Elementary Safe Routes to School Trail](#)
34. [Authorization to advertise the bid for the Newport Lane Basin Retrofit Project](#)
35. Authorization to advertise Ordinance 2022-05, updating the Stormwater Management language for the MS-4 program
36. [Approval of the Bid Award to KBC Construction, LLC for the Dickerson Road Drainage Improvements Project for the base bid in the amount of \\$359,670 and the alternate bid for \\$11,150](#)

Martha A. Simelaro Wastewater Treatment

37. [Approval of amended Change Order #2 from BSI adding \\$6,990 for the WIP pump stations electrical work bringing the total change order to \\$22,790](#)

Other Business

38. Approval of July 2022 Open Invoices (via roll call vote)
39. Approval of July 2022 Paid Invoices (via roll call vote)
40. Call for Adjournment