

UPPER GWYNEDD TOWNSHIP BOARD OF COMMISSIONERS

BOARD OF COMMISSIONERS BUSINESS MEETING AGENDA

January 8, 2024

This meeting will be held in person at the Township and will be live streamed on our website at www.uppergwynedd.org

If you would like to attend the meeting virtually, please dial in to the meeting – **1 929 205 6099**, the meeting ID is **507 744 4825** and the password is **6997777**. You may email questions and/or public comments to mweaver@uppergwynedd.org (Megan Weaver, Assistant Township Manager)

1. Call to order
2. Pledge of Allegiance
3. Roll Call
4. Announcement of Executive Sessions
5. Recognition of Mike Romanowicz for 15 years of service to the Township (will attend)
6. [Police Commendation – Officer Abdenour Fahem, Top DUI Arrests](#)
7. Public comments and concerns (limit of five minutes per individual)

Departmental Reports

8. Planning and Zoning Report (E. Van Rieker)
 - **825 Morris Road** – Proposed 4-lot Subdivision. Approved by the UGT Planning Commission on October 11, 2023. This is up for consideration by the BOC tonight.
 - **Merck Bldg 41 Land Development Plan**. Approved by the UGT PC on December 13, 2023 and up for consideration by the BOC tonight.
 - **203 Church Road Redevelopment Plan**. Proposed 166,600 sf (2) warehouse buildings. Tentatively scheduled for the Planning Commission on February 14th.
 - **Zoning Text Amendment to the Commercial (C) District**. Add standards for convenience stores. Reviewed and approved by the Planning Commission on December 13, 2023
 - **ZHB 24-01 – 500 Shearer Street**. Multiple dimensional variances to permit construction of a single-family dwelling on a non-conforming undersized lot zoned R-2
9. Engineering Report (Nick Cross)
 - **W. Prospect Avenue Drainage Project** – The authorization for bidding this project will be considered for approval later in the agenda. This project will alleviate stormwater runoff issues along W. Prospect Avenue between Sumneytown Pike and Highland Avenue by installing storm infrastructure that does not currently exist. This area of W. Prospect Avenue frequently experiences sheet flow, especially on the northern side of the street, where there are no catch basins. By installing catch basins and storm piping, the runoff from storm events

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will be captured by the inlets and conveyed below ground to the basin recently installed as part of the new housing development installed within the past two years. This project will be bid out later this month and construction will take place in the Spring.

Katherine D. Carter, President Finance/Personnel/Administration

10. Assignment of Liaison positions

Finance/Personnel/Administration	Katherine Carter
Public Safety	
Zoning/Planning/Code Enforcement	
Public Works/Parks & Recreation	
Wastewater Treatment	

11. Motion to approve Staff Department Reports

Parks & Rec	Public Works	Police	Zoning	Codes
Eng. – G&A	Eng. – RVE	UGFD	NPFD	VMSC

12. [Motion to approve the Public Meeting Minutes of December 11, 2023](#)

13. [Motion to approve the Public Meeting Minutes of December 18, 2023](#)

14. [Motion to approve Payment #1 to Schipsi Electric for the Facilities Upgrade Project in the amount of \\$22,730.44 \(via roll call vote\)](#)

15. [Motion to approve Payment #2 for the Facilities Upgrade Project to SB Conrad in the amount of \\$44,415 \(via roll call vote\)](#)

Zoning/Planning/Code Enforcement

16. [Motion to approve the Merck waiver request from Chapter 113-1 & 124-5 for Sunday work hours on Gate 3 Utility Pipe Rack Project. Sunday work between January 14 – February 25, 2024](#)

17. [Motion to approve the Merck waiver request from Chapter 113-1 & 124-5 for Sunday work hours on B35/B35A Demolition Project. Sunday work between January 21, 2024 – February 4, 2024](#)

18. [Motion to approve Resolution 02-2024: Merck B41 Preliminary/Final Land Development Project Merck Presentation \(Greg Landis\)](#)

19. [Motion to approve Resolution 03-2024: Preliminary/Final Land Development for 825 Morris Road 4-lot Subdivision](#)

20. [Motion to approve the Encroachment onto Storm & Sanitary Sewer Easement Agreement for 605 Roosevelt Court](#)

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Public Safety

Public Works/Parks/Recreation

21. [Motion to authorize the advertisement of the bid for the W. Prospect Avenue Drainage Project](#)

Wastewater Treatment

22. [Motion to approve the proposal by BSI Electrical Contractors to install level sensors for the Aeration Tank Effluent Channel in the amount of \\$11,675](#)
23. [Motion to approve the proposal by BSI Electrical Contractors for programming SCADA development for the Influent Distribution Box in the amount of \\$13,820](#)

Other Business

24. [Motion to approve the January 2024 Open Invoices](#) (via roll call vote)
25. [Motion to approve the January 2024 Paid Invoices](#) (via roll call vote)
26. Call for Adjournment