

UPPER GWYNEDD TOWNSHIP BOARD OF COMMISSIONERS

PUBLIC MEETING WORK SESSION AGENDA

February 7, 2022

This meeting will be held in person at the Township and will be live streamed on our website at www.uppergwynedd.org

If you would like to attend the meeting virtually, please dial in to the meeting – **1 929 205 6099**, the meeting ID is **832 8135 6254** and the password is **983240**. You may email questions and/or public comments to mweaver@uppergwynedd.org (Megan Weaver, Assistant Township Manager)

PLEASE NOTE: The Commissioners will be making decisions on the following items: #15 and #17.

1. Call to order
2. Pledge of Allegiance
3. Roll Call
4. Announcement of Executive Sessions
5. Recognition of Ben Townsend upon his retirement from the Police Department
6. Public comments and concerns (limit of five minutes per individual)

Departmental Reports

7. [Manager's Report](#) (Sandra Zadell)
8. Planning and Zoning Report (E. Van Rieker)
 - **Subdivision/Land Development Plan for 17 Townhomes** (former Jeppy property renamed Wheatley Walk) Preliminary/Final Land development plans approved by the Planning Commission on September 8, 2021. Action item for February 2022 by the BOC
 - **ZHB 22-01, 309 Sumneytown Pike** - Parking variance. Request to provide fewer spaces than required by Zoning. This was approved with conditions on January 25, 2022
 - **Proposed Zoning Map Amendment, 375 Morris Road** – Presently zoned: LI – Limited Industrial. Proposed zoning: IN Institutional. (Former ACTS Corp. Offices). Scheduled for the UGT Planning Commission on February 9, 2022
 - **ZHB 22-02 – 621 W. Prospect Avenue** – Variances and appeal interpretation by Zoning Officer to build 2-story garage with other uses as accessory use in R-1 District
9. Engineering Report (Isaac Kessler)
 - **MS4 Program Outfall Inspections** – this time of year typically is best to conduct our annual inspections for pipe outfalls to our waterways and creeks. As part of our MS4 Program, we inspect and report their condition and identify any outfalls that may need further attention (contamination, structural damage, etc.). Our field inspector is making their way through this year's list of outfalls.

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- **Stormwater Project Design Phase** – we have numerous stormwater infrastructure projects in the budget this year and they are currently making their way through the design phase. There is not too much visible in the field during this phase, but the phase that will follow will include a review with Township staff and residents as it moves closer to public bidding and then construction.

Denise M. Hull, PRESIDENT Finance/Personnel/Administration

10. Staff Department Reports

[Parks & Rec](#)

[Public Works](#)

[Police](#)

[Zoning](#)

[Code Report](#)

[Eng. – EEMA](#)

[Eng. – RVE](#)

[UGFD](#)

[NPFD](#)

11. [Public Meeting Minutes of January 3, 2022 \(Reorganization\)](#)

12. [Public Meeting Minutes of January 18, 2022](#)

13. [Special Meeting Minutes of January 25, 2022](#)

14. [Approval of Resolution 02-2022; Disposition of specific Township records](#)

15. **DECISION:** [Motion to approve Thomas Koebert as the Deputy Tax Collector for Upper Gwynedd Township](#)

16. Approval of Nathan Crittendon at the Finance Director/Treasurer for Upper Gwynedd Township

17. **DECISION:** [Ratification of authorization of the Township Manager to execute all necessary documents to allow the Township to opt-in to the Opioid Settlement](#)

18. Discussion of the Proposal from Gailey Murray Communications

Katherine D. Carter, Vice President Public Safety

19. [Approval of the Fire Safety Service Renewal Agreement with Keystone Fire Protection](#)

20. [Approval of the purchase of a 2022 Ford Expedition as a replacement police vehicle in accordance with the police department's capital purchase vehicle replacement plan.](#)

21. Approval of the release of the Fire Escrow for 408 Carmichael Drive in the amount of \$121,651.82

22. [Approval of the Fire Departments Volunteer Tax Credits](#)

23. Approval of the Police Chief to meet with the Civil Service Commission regarding the hiring process to fill a vacant police officer position and a promotion process to fill a vacant sergeant position.

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Ruth S. Damsker **Zoning/Planning/Code Enforcement**

24. [Merck & Co. waiver request from Chapter 113-1 &124-5 for afterhours and Sunday work to install a new natural gas service into the Merck site from the gas main on Sumneytown Pike. February 16 – April 3, 2022.](#)
25. [Merck & Co. waiver request from Chapter 113-1 &124-5 for Sunday work to perform structural steel erection with crane lifts on WP50. February 16 – April 3, 2022. Sundays in March and April 2022 as needed](#)
26. [Approval of the SBMP O&M agreement for 732 Towamencin Avenue.](#)
27. [Approval of the Township Solicitor appearing on behalf of the Township regarding the ZHB appeal of 621 W. Prospect Avenue](#)
28. [Approval of Resolution 03-2022, Preliminary/Final Land Development Plans for WB Home's Wheatley Walk subject to the conditions set forth in the Resolution](#)

Liz K. McNaney **Public Works/Parks/Recreation**

29. [Approval of the Wissahickon Trails Walk on Sunday, September 18, 2022](#)
30. [Approval of the Wissahickon Trails Green Ribbon Race on Saturday, November 5, 2022](#)
31. [Approval to advertise for the 2022 Roads Program](#)

Martha A. Simelaro **Wastewater Treatment**

Other Business

32. Approval of February 2022 Open Invoices (via roll call vote)
33. Approval of February 2022 Paid Invoices (via roll call vote)
34. Call for Adjournment