

UPPER GWYNEDD TOWNSHIP BOARD OF COMMISSIONERS

BOARD OF COMMISSIONERS WORK SESSION AGENDA

February 5, 2024

This meeting will be held in person at the Township and will be live streamed on our website at www.uppergwynedd.org

If you would like to attend the meeting virtually, please dial in to the meeting – **1 929 205 6099**, the meeting ID is **507 744 4825** and the password is **6997777**. You may email questions and/or public comments to mweaver@uppergwynedd.org (Megan Weaver, Assistant Township Manager)

PLEASE NOTE: The Commissioners will be making decisions on the following items: #14, #20, #21 and #22

1. Call to order
2. Pledge of Allegiance
3. Roll Call
4. Announcement of Executive Sessions
5. [Police Commendations](#) (Feb. 5)
 - Det. Jon Kelcy – Arrests for Catalytic Converter Thefts
 - Det. Jon Gill – Arrest for Child Abuse & Neglect
 - Sgt. Bill Moriarty – Top Gun/Marksmanship
6. [Police Commendations](#) (Feb. 12)
 - Off. Montana Lighthart – Officer of the Year
 - Sgt. John Brinkmann – Meritorious Service Medal for Field Training
 - Off. Dana Hallam – Aggravated Assault Arrest
7. Public comments and concerns (limit of five minutes per individual)

Departmental Reports

8. Planning and Zoning Report (E. Van Rieker)
 - **825 Morris Road** – Proposed 4-lot Subdivision. Approved by the UGT Planning Commission on October 11, 2023. This was approved by the BOC on January 8, 2024
 - **Merck Bldg 41 Land Development Plan**. Approved by the UGT PC on December 13, 2023 and approved by the BOC on January 8, 2024
 - **203 Church Road Redevelopment Plan**. Proposed 166,600 sf (2) warehouse buildings. Tentatively scheduled for the Planning Commission on February 14, but it may be withdrawn.
 - **Zoning Text Amendment to the Commercial (C) District**. Add standards for convenience stores. Reviewed and approved by the Planning Commission on December 13, 2023. The next step is a public hearing.

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- **ZHB 24-01 – 500 Shearer Street.** Multiple dimensional variances to permit construction of a single-family dwelling on a non-conforming undersized lot zoned R-2. This was approved by the ZHB on January 23, 2024

9. Engineering Report (Nick Cross)

- **Snow/Icing conditions and Rock Salt** – When dealing with snow or ice on driveways and sidewalks, it is recommended that residents shovel early and often so the snow does not have time to compact and freeze. When using salt, it is recommended that it be used sparingly. Over-salting does not melt ice any faster, and recommended application for most de-icing salts is one handful per square yard. The over-use of salt can have negative effects on driveways and sidewalks, as the salt remnants can get in between cracks and widen them while cycling through freezing and cycling.

Katherine D. Carter, President Finance/Personnel/Administration

10. Staff Department Reports

Parks & Rec	Public Works	Police	Zoning	Codes
Eng. – G&A	Eng. – RVE	UGFD	NPFD	VMSC

11. [BOC Reorganization Meeting Minutes of January 2, 2024](#)

12. [BOC Meeting Minutes of January 8, 2024](#)

13. [Approval of volunteer appointments to various boards and commissions](#)

IDA: Remesh Desai

Nor Gwyn Pool: Dana Simmons

HRC: Linda Bellace

Parks/Rec: Katie Starrantino

Parks/Rec: Christina Pietrak

ZHB: Susan Baker-Wendt

EAC: Dennis Wendt

Planning: Dennis Wendt

Planning: Randall James

NW Library: Jennifer DiMario

14. **DECISION:** [Motion to approve the Proclamation for Black History Month](#)

15. [Approval of Payment #2 to Schipsi Electric for the Facilities Upgrade Project in the amount of \\$30,242.50 \(via roll call vote\)](#)

16. [Approval of Payment #3 to SB Conrad for the Facilities Upgrade Project in the amount of \\$33,834.13 \(via roll call vote\)](#)

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Rebecca Moodie, Vice President Zoning/Planning/Code Enforcement

17. [Advertisement of Ordinance 2024-01: Commercial Zoning Ordinance Text Amendment](#)
18. [Approval of the Final Escrow Release to Fairmont Builders/211 Gwynedd Avenue in the amount of \\$1,635.87](#)
19. [Approval of the release of the Final Maintenance Surety for the Jay Subdivision Project in the amount of \\$3,404.44 and end the maintenance period](#)
20. **DECISION:** [Motion to approve the Related Party Agreement for 711 Stoler Avenue](#)
21. **DECISION:** [Motion to approve the Related Party Agreement for 1402/1404 Sandys Lane](#)
22. **DECISION:** [Motion to approve the Agreement onto Storm Sewer Easement for 826 Ridgeview Avenue](#)

Denise M. Hull Public Safety

23. [Approval of a 2023 Ford Police Interceptor as a replacement vehicle in the amount of \\$41,570.](#)
24. [Approval of the Active Volunteer Tax Credit submissions](#)
25. Approval of the proposal from Barry Isett for Fire Inspections

Gregory J. Moll Public Works/Parks/Recreation

26. [Approval of the proposal to purchase a 2024 Side Shift Backhoe from Co-Stars Vendor Earthborne in the amount of \\$164,031,05](#)
27. [Approval to sell a 2000 Ford Truck on Municibid](#)
28. [Approval to advertise the bid for Equipment Rental & Labor for various Stormwater Projects.](#)
29. [Approval of the 2024 Golf Outing Contract with Commonwealth National Golf Club for the outing to be held on April 15, 2024](#)

Katherine D. Carter, President Wastewater Treatment

30. [Approval of Resolution 04-2024: Endorsing the WQIP Management Committee recommendation to form a Municipal Consortium](#)

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31. [Approval of the contract with Pact Two to replace the Scum Troughs in Primary Tank #1 in the amount of \\$29,500](#)
32. [Authorization of the Township Manager to sign the CFA Small Water & Sewer Grant in the amount of \\$421,231.](#)
33. [Approval of the Proposal from Co-Stars Vendor Mr. Rehab for CIPP Liners and Vac a Tees in the amount of \\$371,760.50](#)

Other Business

34. Approval of February 2024 Open Invoices (via roll call vote)
35. Approval February 2024 Paid Invoices (via roll call vote)
36. Call for Adjournment