

UPPER GWYNEDD TOWNSHIP BOARD OF COMMISSIONERS

BOC BUSINESS MEETING AGENDA

December 20, 2022

This meeting will be held in person at the Township and will be live streamed on our website at www.uppergwynedd.org

If you would like to attend the meeting virtually, please dial in to the meeting – **1 929 205 6099**, the meeting ID is **858 3998 3808** and the password is **418853**. You may email questions and/or public comments to mweaver@uppergwynedd.org (Megan Weaver, Assistant Township Manager)

1. Call to order
2. Pledge of Allegiance
3. Roll Call
4. Announcement of Executive Sessions
5. Public comments and concerns (limit of five minutes per individual)

Denise M. Hull, PRESIDENT Finance/Personnel/Administration

6. [Motion to approve Resolution 36-2022; Supplemental Budget Funds](#)
7. Motion to approve the Memorandum of Understanding regarding police officers 2022 comp time
8. [Motion to approve the conditional offer of employment to Officer Candidate #1](#)
9. [Motion to approve the conditional offer of employment to Officer Candidate #2](#)
10. [Motion to approve the conditional offer of employment to Officer Candidate #3](#)
11. Motion to approve Consent Items A – U (via roll call vote)

A. Staff Department Reports

Parks & Rec	Public Works	Police	Zoning	Code Report
Eng. – G&A	Eng. – RVE	UGFD	NPFD	VMSC

- B. [Public Meeting Minutes of November 14, 2022](#)
- C. [Public Meeting Minutes of November 21, 2022](#)
- D. [Budget Meeting Minutes of October 13, 2022](#)
- E. [Budget Meeting Minutes of October 24, 2022](#)
- F. [Adoption of the UGT employee Safety and Health Manual](#)
- G. [2023 Holiday & Meeting Calendar](#)
- H. [Resolution 32-2022; reappointment of Barbara McHale to the Zoning Hearing Board](#)
- I. [Acceptance of the Deeds of Dedication for Sanitary Sewer Lines and the South Broad Street Right of Way from the Enclave at Maple Green](#)
- J. [Release of the performance bond and enter into the Maintenance Period upon proof of recording the Deeds of Dedication for the Enclave at Maple Green](#)
- K. [Merck & Co. waiver request from Chapter 113-1 & 124-5 for afterhours crane work including Sundays on WPB45 Complex from January – March 2023](#)

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- L. [Escrow Release #5 for the Shoppes at Upper Gwynedd in the amount of \\$195,666.55](#)
- M. [Agreement for Encroachment onto Storm Sewer Easement for 1222 Jarvis Lane](#)
- N. [Stormwater Best Management Practices Operations and Management Agreement for 813 Keating Drive](#)
- O. [Payment #1 to KBC Construction LLC for the Dickerson Road Drainage Project in the amount of \\$169,081.36](#)
- P. [Approval of Payment #1 Stonewood Landshaping for the Newport Lane Basin Retrofit in the amount of \\$83,949.25](#)
- Q. [Payment #3 to James D. Morrissey, Inc. for the 2022 Roads Program in the amount of \\$7,495.04](#)
- R. [Change Order #2 for the 2022 Roads Program in the amount of \\$2,488 bringing the new contract total to \\$857,712.81](#)
- S. [Payment #2 \(Final\) to TTI Environmental, Inc. for the Underground Storage Tank Removal Project in the amount of \\$17,908.70](#)
- T. [Payment #28 to Blooming Glen Contractors for the WWTP Hydraulic Expansion Project in the amount of \\$76,596.81](#)
- U. Approval of the following appointments

NAME	COMMITTEE	LENGTH OF TERM	If reappointed NEW TERM EXPIRES
Sandra Zadell	Secretary	1 Year	December 31, 2023
Megan Weaver	Assistant Secretary	1 Year	December 31, 2023
Nathan Crittendon	Treasurer	2 Years	December 31, 2024
Mallie Falconiero	Township Auditor	1 Year	December 31, 2023
Code Inspections, Inc.	Building Inspector	1 Year	December 31, 2023
E. Van Rieker, AICP	Zoning Officer & Planning Coordinator	1 Year	December 31, 2023
Ken Amey, AICP	Assistant Zoning Officer & Planning Coordinator	1 Year	December 31, 2023
Lauren Gallagher (Rudolph, Clarke, LLC)	Solicitor	1 Year	December 31, 2023
James J. Garrity (Wisler Pearlstine)	Special Counsel	1 Year	December 31, 2023
Isaac Kessler (RVE)	Township Engineer	1 Year	December 31, 2023
Alex Dyke (Gilmore & Assoc)	Sanitary Sewer Engineer	1 Year	December 31, 2023
Conor McCann/EMC	Fire Marshal	1 Year	December 31, 2023
Jeffrey A. Tomczak/EMC	Deputy Fire Marshal	1 Year	December 31, 2023
Frank Browne	Joint Board of Appeals	5 Year	December 31, 2027
George Cressman	Joint Board of Appeals	Initial Term	December 31, 2024
Jon West	EAC	3 Years	December 31, 2025
Vacancy	EAC	3 Years	December 31, 2025
Vacancy	EAC	3 Years	December 31, 2025
Jessica Curran	HRC	3 Years	December 31, 2025
Ann Kuntzmann	HRC	3 Years	December 31, 2025
Fred Hencken	IDA	5 Years	December 31, 2027
Frank Gillan	Nor Gwyn Pool	5 Years	December 31, 2027

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Vacancy	Parks & Rec Board	Current term expires	December 31, 2023
Chris Carroll	Planning Commission	4 Years	December 31, 2026
Gil Silverman	Planning Commission	4 Years	December 31, 2026
Vacancy	Police Pension Board	2 Years	December 31, 2024
Brant Whisler replacing Ray Royds	Police Pension Board	2 Years	December 31, 2024
Bob Pro replacing Steve Gillen	Police Pension Board	2 Years	December 31, 2024
Denise Hull	UGCA	2 Years	December 31, 2024
Gil Silverman	UGCA	2 Years	December 31, 2024
Cora Moyer	Vacancy Board	1 Year	December 31, 2023
Barbara McHale by resolution	Zoning Hearing Board	3 Years	December 31, 2025

Katherine D. Carter, Vice President **Public Safety**

12. [Safe City Solutions Presentation](#)

Ruth S. Damsker **Zoning/Planning/Code Enforcement**

13. [Motion to approve Resolution 39-2022, Toll Mid-Atlantic Act 537 Plan Revision for new Land Development, the Zacharczuk Tract in Worcester Township, served by UGT sewer.](#)

Liz K. McNaney **Public Works/Parks/Recreation**

14. [Motion to approve Change Order #1 for the Newport Lane Basin Retrofit in the amount of \\$15,000](#)

Martha A. Simelaro **Wastewater Treatment**

Other Business

15. [Motion to approve the December 2022 Open Invoices](#) (via roll call vote)
16. [Motion to approve the December 2022 Paid Invoices](#) (via roll call vote)
17. Adjournment