

# UPPER GWYNEDD TOWNSHIP BOARD OF COMMISSIONERS

## PUBLIC MEETING WORK SESSION AGENDA

December 13, 2021

This meeting will be held in person at the Township and will be live streamed on our website at [www.uppergwynedd.org](http://www.uppergwynedd.org)

If you would like to attend the meeting virtually, please dial in to the meeting – **1 929 205 6099**, the meeting ID is **897 8095 1735** and the password is **147124**

You may email questions and/or public comments to [mweaver@uppergwynedd.org](mailto:mweaver@uppergwynedd.org) (Megan Weaver, Assistant Township Manager)

**PLEASE NOTE:** The Commissioners will be making decisions on the following items: #20, #22, #23, #29 and #30.

1. Call to order
2. Pledge of Allegiance
3. Roll Call
4. Announcement of Executive Sessions
5. [American Red Cross Award](#)
6. [Recognition of Connor Duffy for his map donation](#)
7. Recognition of Steve Heloskie for 35 years of service to the Township
8. Recognition of Rebecca Mason for receiving the Daniel H. Treat Memorial Supervisory Award
9. Public comments and concerns (limit of five minutes per individual)

### Departmental Reports

10. Planning and Zoning Report (E. Van Rieker)
  - **Subdivision/Land Development Plan for 17 Townhomes** (former Jeppy property renamed Wheatley Walk) Preliminary/Final Land development plans approved by the Planning Commission on September 8, 2021. Potential action item for January 2022
  - **Lot Line Adjustment Subdivision.** Karamis, 894 & 896 Sumneytown Pike. Tentatively scheduled for BOC in October. Potential action item for December (item #28)
  - **Merck Building WP63A.** Preliminary/Final Plans Approved by the BOC on November 16, 2021

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- **ZHB 21-18, 1417 Sandys Lane** – Side yard variance to permit two-story addition to be 13 ft. from property line where 25 ft. is required. Approved November 23, 2021
- **ZHB 22-01, 309 Sumneytown Pike** - Parking variance. Request to provide fewer spaces than required by Zoning.

### 11. Engineering Report (Isaac Kessler)

- **Haines Run & WWTP Storm Protection** – the Township has been awarded a Flood Mitigation Program grant to cover the survey and hydrologic and hydraulic (H&H) study of the lower portion of Haines Run as it approaches the Wastewater Treatment Plant and connects with the Wissahickon Creek. This will lead to the design plans for the flood mitigation and streambank restoration in this area. Coordination is also in progress to build up the berm along the WWTP fence line to provide additional flood water protection.
- **Stormwater Assessments** – summary memos being finalized for visits with residents. Some of these visits have led to drainage and stormwater projects budgeted for 2022 and we look forward to moving these towards construction to address areas of concern in some of our neighborhoods with older infrastructure.

### Liz K. McNaney, PRESIDENT Finance/Personnel/Administration

### 12. Staff Department Reports

[Parks & Rec](#)

[Public Works](#)

[Police](#)

[Zoning](#)

[Code Report](#)

[Eng. – EEMA](#)

[Eng. – RVE](#)

[UGFD](#)

[NPFD](#)

### 13. [Public Meeting Minutes of November 8, 2021](#)

### 14. [Public Meeting Minutes of November 16, 2021](#)

### 15. [Budget Meeting Minutes of October 14, 2021](#)

### 16. [Budget Meeting Minutes of October 21, 2021](#)

### 17. [Approval of Ordinance 2021-07, Tax Rate for 2022](#)

### 18. [Approval of Ordinance 2021-08, 2022 Budget Appropriations](#)

### 19. [Approval of Resolution 41-2021 to increase the budgeted General Fund Transfer to Capital Reserves by \\$1,719,000 from the forecasted unappropriated supplemental funds.](#)

## UPPER GWYNEDD TOWNSHIP BOARD OF COMMISSIONERS

20. **DECISION:** [Motion to approve the proposal from KCBA for facilities upgrades](#)
21. [Approval of the UGT Cafeteria Plan effective January 1, 2022](#)
22. **DECISION:** [Motion to approve the Addendum to our Delaware Valley Health Trust Agreement to maintain our membership for a minimum of two full years through the end of 2023.](#)
23. **DECISION:** [Motion to adopt and include in the minutes the recommended update to the actuarial assumptions and update the 2022 Final Budget MMO funding at \\$612,279.](#)

### Denise M. Hull, VICE PRESIDENT Zoning/Planning/Code Enforcement

24. [Merck & Co. waiver request from Chapter 113-1 &124-5 for afterhours work \(including crane lifts\) until 1 am \(Mon. – Sat\) for B45 Complex. January – March 2022.](#)
25. [Merck & Co. waiver request from Chapter 113-1 &124-5 for extended work hours for site work and building construction for WP63A. Extended Hours beginning Monday, December 27, 2021 – Sunday, May 31, 2022](#)
26. [Merck & Co. waiver request from Chapter 113-1 &124-5 for afterhours work including Sundays until 1 am to dismantle a tower crane at B45 Complex. January – March 2022.](#)
27. [Approval of the Related Party Agreement for 449 Forest Lane](#)
28. [Approval of the Planning Assistance Contract with the Montgomery County Planning Commission through 2024](#)
29. **DECISION:** [Motion to approve Resolution 44-2021, the lot line adjustment for 894 & 896 Sumneytown Pike.](#)
30. **DECISION:** [Motion to approve Resolution 43-2021, the extension of outdoor dining through December 31, 2022](#)

### Katherine D. Carter Public Safety

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## Ruth S. Damsker Public Works/Parks/Recreation

31. Approval of the bid for the 2021/2022 Snow Plow and Equipment Bid to DePaul & Co. in the amount of \$19,050
32. Approval of Resolution 42-2021 authorizing cooperative purchasing and participation in the Regional Streetlight Procurement Program from DVRPC
33. [Approval of the revised contract with Skelly's Amusements](#)
34. [Approval to accept the resignation of Rosemary Rhodes from the Parks & Recreation Advisory Board and to post the vacancy for interviews.](#)
35. [Approval of the final payment to Allan Myers for the 2021 Roads Program in the amount of \\$15,359.19](#)

## Martha A. Simelaro Wastewater Treatment

36. [Payment #11 to BSI Electrical Contractors for the Pump Stations Electrical Project in the amount of \\$22,849 \(via roll call vote\)](#)
37. [Payment #24 \(final\) to PACT for the Force Main and Pump Stations in the amount of \\$96,188.48 \(via roll call vote\)](#)
38. [Eastern Environmental Contractors Change Order #1 for WWTP Hydraulic Expansion Electrical – reducing the original contract price of \\$428,800 by \\$1,080.07 to a new contract price of \\$427,719.93](#)
39. [BSI Change Order #1 for Pump Stations Electrical reducing the original contract price of \\$777,000 by \\$1,500 to a new contract price of \\$775,500](#)
40. [PACT Change Order #1 for Force Main and Pump Stations reducing the original contract price of \\$10,715,000 by \\$119,347 to a new contract price of \\$10,595,653](#)
41. [Approval of the following sole source providers of the following chemicals used at the WWTP; MasterGuard 1048 by Process Masters, DelPAC 1525 by USALCO, Endimal by Coyne Chemical and Magnetite by Evoqua Water Technologies.](#)

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## Other Business

42. Approval of November 2021 Open Invoices (via roll call vote)
43. Approval of November 2021 Paid Invoices (via roll call vote)
44. Call for Adjournment