

UPPER GWYNEDD TOWNSHIP BOARD OF COMMISSIONERS

PUBLIC MEETING WORK SESSION AGENDA

December 12, 2022

This meeting will be held in person at the Township and will be live streamed on our website at www.uppergwynedd.org

If you would like to attend the meeting virtually, please dial in to the meeting – **1 929 205 6099**, the meeting ID is **849 8768 1281** and the password is **968096**. You may email questions and/or public comments to mweaver@uppergwynedd.org (Megan Weaver, Assistant Township Manager)

PLEASE NOTE: The Commissioners will be making decisions on the following items: #14, #15, #29 and #37

1. Call to order
2. Pledge of Allegiance
3. Roll Call
4. Announcement of Executive Sessions
5. Public comments and concerns (limit of five minutes per individual)

Departmental Reports

6. Manager's Report (Sandra Zadell)
7. Planning and Zoning Report (E. Van Rieker)
 - **ZHB 22-17, 593 Dekalb Pike (Wawa).** Variances to permit up to four (4) EV chargers as accessory structures in the front yard and between the principal building and the street. Approved on November 22, 2022.
 - **ZHB 22-19, 203 Oakland Place.** Variance to permit a breezeway to connect to an existing detached garage, thereby creating the requirement for a 25-foot side yard where 6 ft 2 inches exists. Approved on November 22, 2022.
 - **ZHB 22-20, 1010 Church Road.** Special Exception to permit a Day Care Facility and variances to permit reduced parking setback and two (2) additional façade signs. Scheduled December 21, 2022.
 - **ZHB 22-21, 1601 Valley Forge Road (Wawa).** Special Exception to permit the sale of gas and other motor fuels and variances to permit additional signage and less than 10% of the parking lot to be devoted to landscaping. Scheduled December 21, 2022.
 - **ZHB 22-22, 1237 Dickerson Road.** Variances to permit a detached garage in front yard and to permit height greater than 14 feet. Continued to January 24, 2023.
 - **ZHB 22-23, 1180 Church Road, Suite 20.** Special Exception to permit Spirit Gymnastics. Scheduled December 21, 2022.
 - **Land Development Plan for development of 10 twin dwelling units (5 buildings) at Moyer Blvd. and West Point Pike.** Scheduled for UGT Planning Commission January 11, 2023.

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8. Engineering Report (Isaac Kessler)

- **Road Program** – the 2022 Road Program has all ADA ramp construction, roadway paving, and line striping completed. We have been in the process of preparing the plans and bid specifications for the 2023 ramps and roads to have this ready to bid early in the new year.
- **Dickerson Road Drainage Improvement Project** – construction continues with a large portion of the work completed. Additional coordination between the contractor and some underground utilities is pending and the work is anticipated to be fully complete within the next few weeks.
- **Happy Holidays!**

Denise M. Hull, PRESIDENT
Finance/Personnel/Administration

9. Staff Department Reports

- | | | | | |
|---------------------------------|------------------------------|------------------------|------------------------|-----------------------------|
| Parks & Rec | Public Works | Police | Zoning | Code Report |
| Eng. – G&A | Eng. – RVE | UGFD | NPF | VMSC |

10. [Public Meeting Minutes of November 14, 2022](#)

11. [Public Meeting Minutes of November 21, 2022](#)

12. [Budget Meeting Minutes of October 13, 2022](#)

13. [Budget Meeting Minutes of October 24, 2022](#)

14. **DECISION:** [Motion to approve Ordinance 2022-06, Tax Rate for 2023](#) (advertised 11/18/22)

15. **DECISION:** [Motion to approve Ordinance 2022-07, 2023 Budget Appropriations](#) (advertised 11/18/22)

16. [Approval of Resolution 36-2022; Supplemental Budget Funds](#)

17. [Approval of the adoption of the UGT employee Safety and Health Manual](#)

18. [Approval of the 2023 Holiday and Meeting Calendar](#) (advertised 11/30/22)

19. [Approval of Resolution 32-2022, reappointment of Barbara McHale to the Zoning Hearing Board for a 3 year term ending December 31, 2025](#)

20. Approval of the following appointments

NAME	COMMITTEE	LENGTH OF TERM	If reappointed NEW TERM EXPIRES
Sandra Zadell	Secretary	1 Year	December 31, 2023
Megan Weaver	Assistant Secretary	1 Year	December 31, 2023
Nathan Crittendon	Treasurer	2 Years	December 31, 2024

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Mallie Falconiero	Township Auditor	1 Year	December 31, 2023
Code Inspections, Inc.	Building Inspector	1 Year	December 31, 2023
E. Van Rieker, AICP	Zoning Officer & Planning Coordinator	1 Year	December 31, 2023
Ken Amey, AICP	Assistant Zoning Officer & Planning Coordinator	1 Year	December 31, 2023
Lauren Gallagher (Rudolph, Clarke, LLC)	Solicitor	1 Year	December 31, 2023
James J. Garrity (Wisler Pearlstine)	Special Counsel	1 Year	December 31, 2023
Isaac Kessler (RVE)	Township Engineer	1 Year	December 31, 2023
Alex Dyke (Gilmore & Assoc)	Sanitary Sewer Engineer	1 Year	December 31, 2023
Conor McCann/EMC	Fire Marshal	1 Year	December 31, 2023
Jeffrey A. Tomczak/EMC	Deputy Fire Marshal	1 Year	December 31, 2023
Frank Browne	Joint Board of Appeals	5 Year	December 31, 2027
George Cressman	Joint Board of Appeals	Initial Term	December 31, 2024
Jon West	EAC	3 Years	December 31, 2025
Vacancy	EAC	3 Years	December 31, 2025
Vacancy	EAC	3 Years	December 31, 2025
Jessica Curran	HRC	3 Years	December 31, 2025
Ann Kuntzmann	HRC	3 Years	December 31, 2025
Fred Hencken	IDA	5 Years	December 31, 2027
Frank Gillan	Nor Gwyn Pool	5 Years	December 31, 2027
Vacancy	Parks & Rec Board	Current term expires	December 31, 2023
Chris Carroll	Planning Commission	4 Years	December 31, 2026
Gil Silverman	Planning Commission	4 Years	December 31, 2026
Vacancy	Police Pension Board	2 Years	December 31, 2024
Brant Whisler replacing Ray Royds	Police Pension Board	2 Years	December 31, 2024
Bob Pro replacing Steve Gillen	Police Pension Board	2 Years	December 31, 2024
Denise Hull	UGCA	2 Years	December 31, 2024
Gil Silverman	UGCA	2 Years	December 31, 2024
Cora Moyer	Vacancy Board	1 Year	December 31, 2023
Barbara McHale by resolution	Zoning Hearing Board	3 Years	December 31, 2025

Katherine D. Carter, Vice President **Public Safety**

21. Safe City Solutions Presentation (December 20, 2022)

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Ruth S. Damsker Zoning/Planning/Code Enforcement

22. [Approval to accept the Deeds of Dedication for Sanitary Sewer Lines and the South Broad Street Right of Way from the Enclave at Maple Green](#)
23. [Approval to release the performance bond and enter into the Maintenance Period upon proof of recording the Deeds of Dedication for the Enclave at Maple Green](#)
24. [Merck & Co. waiver request from Chapter 113-1 & 124-5 for afterhours crane work including Sundays on WPB45 Complex from January – March 2023.](#)
25. [Approval of Resolution 39-2022, Toll Mid-Atlantic Act 537 Plan Revision for new Land Development, the Zacharczuk Tract in Worcester Township, served by UGT sewer.](#)
26. [Approval of Escrow Release #5 for the Shoppes at Upper Gwynedd in the amount of \\$195,666.55](#)
27. [Approval of the Agreement for Encroachment onto Storm Sewer Easement for 1222 Jarvis Lane](#)

Liz K. McNaney Public Works/Parks/Recreation

28. [Approval of the Stormwater Best Management Practices Operations and Management Agreement for 813 Keating Drive](#)
29. **DECISION:** [Motion to approve the Municibid sale of used Parks & Rec equipment for a total of \\$3475.](#)
30. [Approval of Payment #1 to KBC Construction LLC for the Dickerson Road Drainage Project in the amount of \\$169,081.36](#)
31. [Approval of Payment #1 Stonewood Landshaping for the Newport Lane Basin Retrofit in the amount of \\$83,949.25](#)
32. [Approval of Change Order #1 for the Newport Lane Basin Retrofit in the amount of \\$15,000](#)
33. [Approval of Payment #3 to James D. Morrissey, Inc. for the 2022 Roads Program in the amount of \\$7,495.04](#)
34. [Approval of Change Order #2 for the 2022 Roads Program in the amount of \\$2,488 bringing the new contract total to \\$857,712.81](#)
35. [Approval of Payment #2 \(Final\) to TTI Environmental, Inc. for the Underground Storage Tank Removal Project in the amount of \\$17,908.70](#)

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Martha A. Simelaro Wastewater Treatment

36. [Approval of Payment #28 to Blooming Glen Contractors for the WWTP Hydraulic Expansion Project in the amount of \\$76,596.81](#)
37. **DECISION:** [Motion to approve Resolution 38-2022; Small Water & Sewer Grant](#)

Other Business

38. Approval of December 2022 Open Invoices (via roll call vote)
39. Approval of December 2022 Paid Invoices (via roll call vote)
40. Call for Adjournment