

# UPPER GWYNEDD TOWNSHIP BOARD OF COMMISSIONERS

## BOARD OF COMMISSIONERS WORK SESSION AGENDA

April 1, 2024

This meeting will be held in person at the Township and will be live streamed on our website at [www.uppergwynedd.org](http://www.uppergwynedd.org)

If you would like to attend the meeting virtually, please dial in to the meeting – **1 929 205 6099**, the meeting ID is **507 744 4825** and the password is **6997777**. You may email questions and/or public comments to [mweaver@uppergwynedd.org](mailto:mweaver@uppergwynedd.org) (Megan Weaver, Assistant Township Manager)

**PLEASE NOTE:** The Commissioners will be making decisions on the following items: #15 and #23

1. Call to order
2. Pledge of Allegiance
3. Roll Call
4. Announcement of Executive Sessions
5. Recognition of Sandra Zadell for 5 years of service to the Township
6. Announcement of UGT Police Challenge Coins
7. Public comments and concerns (limit of five minutes per individual)

### Departmental Reports

8. Manager's Report (Sandra Zadell)
  - [2024 Goals & Objectives](#)
9. Planning and Zoning Report (E. Van Rieker)
  - **1327 E. Prospect Ave.** – Proposed 2-lot subdivision to create a flag lot. Scheduled for the Planning Commission on April 10, 2024
  - **Merck Bldg. 41 Land Development Plan.** Approved by the UGT PC on December 13, 2023 and approved by the BOC on January 8, 2024. Plans were revised and resubmitted and approved on March 11, 2024
  - **Zoning Text Amendment to the Commercial (C) District.** Add standards for convenience stores. Reviewed and approved by the Planning Commission on December 13, 2023. This was adopted by the Board of Commissioners on March 11, 2024
  - **ZHB 24-02 – 848 Girard Avenue.** To permit a one-story addition to extend into the required side yard. Approved on March 26, 2024.
  - **ZHB 24-03 – 467 Sumneytown Pike.** Special exception to permit an educational use: Kids First Swim School. Approved on March 26, 2024.
  - **ZHB 24-04, 962 Garfield Ave.** – Variance to permit shed 3 ft from side property line where 6 ft is required. Scheduled on April 24, 2024

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- **ZHB 24-05 – 761 Shearer St.**, - Variance to permit garage to extend into the minimum side yard 15 ft where 30 ft is required. Scheduled on April 24, 2024
- **ZHB 24-06 – 240 Gwynedd Ave.** – 47% increase in the required front yard. Scheduled on April 24, 2024
- **ZHB 24-07 – 203 Church Rd.** – Special Exception in LI District to permit Bus Transportation Center for the North Penn School District Scheduled on April 24, 2024
- **ZHB 24-08 – 1180 Welsh Road** – Interpretation or variance to permit senior center and related services. Scheduled on April 24, 2024
- **ZHB 24-09 – 208 Grannery Lane** – Variance to permit a detached garage to exceed 14 ft height. Scheduled on April 24, 2024

### 10. Engineering Report (Nick Cross)

- **Spring Cleanups (MS4 Program)** – with the weather warming and grass growing, please remember to properly dispose of yard waste and any cleaning products. Our Township MS4 Program strives to keep our storm sewer system and waterways clear of items that may clog drains (grass clippings and yard waste) and pollutants (cleaning products or oils). Each resident in the Township is part of the team for our MS4 goals.

### Katherine D. Carter, President Finance/Personnel/Administration

#### 11. Staff Department Reports

[Parks & Rec](#)

[Public Works](#)

[Police](#)

[Zoning](#)

[Codes](#)

[Eng. – G&A](#)

[Eng. – RVE](#)

UGFD

NPFD

VMSC

#### 12. [BOC Meeting Minutes of March 4, 2024](#)

#### 13. [BOC Meeting Minutes of March 11, 2024](#)

#### 14. [BOC Special Meeting Minutes of March 8, 2024](#)

#### 15. **DECISION:** [Motion to approve the Proclamation for Library Week, April 7 – 13, 2024](#)

#### 16. [Approval of the Proclamation for Arbor Day, April 27, 2024](#)

#### 17. [Approval of Resolution 10-2024, Disposition of Specific Township Records](#)

#### 18. [Approval of the Tax Stipulation Agreement for 1800 Pennbrook Parkway](#)

#### 19. [Approval of Payment #4 to Schipsi Electric for the Facilities Upgrade Project in the amount of \\$8,127.07](#) (via roll call vote)

#### 20. [Approval of Payment #5 to SB Conrad for the Facilities Upgrade Project in the amount of \\$69,517.68](#) (via roll call vote)

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## Rebecca Moodie, Vice President Zoning/Planning/Code Enforcement

21. [Approval of the release of the Final Maintenance Surety for Phase 1 of the Shoppes at Upper Gwynedd in the amount of \\$5,230.35 and end the maintenance period.](#)
22. [Approval of Resolution 15-2024: Waiver of Land Development for the lot line adjustment at 419 & 425 Moyer Blvd.](#)

## Denise M. Hull Public Safety

23. **DECISION:** Motion to provide conditional offers of employment to two candidates for the position of police officer.
24. [Approval of Resolution 11-2024: Police Department Response to Resistance Orders](#)
25. [Approval of the revised MOU for BusPatrol America](#)
26. [Approval of Resolution 14-2024: MOU with the Montgomery County Correctional Facility for processing prisoners](#)

## Gregory J. Moll Public Works/Parks/Recreation

27. [Approval of the 2024 Concession Stand Lease with Little's](#)
28. [Approval of Resolution 12-2024: TCDI grant application for the Power Line Trail](#)
29. [Approval of Resolution 13-2024: DCNR C2P2 grant application for Power Line Trail Construction Project](#)
30. [Authorization to advertise Ordinance 2024-02: Amending the code of Upper Gwynedd Township at Chapter 165 – "street excavations," at Section 31 - construction standards" to add subsection 1](#)
31. [Authorization to advertise the bid for Heating Oil](#)
32. [Authorization to readvertise the bid for Equipment Rental with Labor for Various Stormwater Projects](#)

## Katherine D. Carter, President Wastewater Treatment

33. [Approval of Resolution 09-2024: Pretreatment Fees for 2023](#)

**Other Business**

34. Approval of April 2024 Open Invoices (via roll call vote)
35. Approval April 2024 Paid Invoices (via roll call vote)
36. Call for Adjournment