

# UPPER GWYNEDD TOWNSHIP BOARD OF COMMISSIONERS

## PUBLIC MEETING WORK SESSION AGENDA

April 11, 2022

This meeting will be held in person at the Township and will be live streamed on our website at [www.uppergwynedd.org](http://www.uppergwynedd.org)

If you would like to attend the meeting virtually, please dial in to the meeting – **1 929 205 6099**, the meeting ID is **836 7743 4693** and the password is **093439**. You may email questions and/or public comments to [mweaver@uppergwynedd.org](mailto:mweaver@uppergwynedd.org) (Megan Weaver, Assistant Township Manager)

**PLEASE NOTE:** The Commissioners will be making decisions on the following items: #32 and #36

1. Call to order
2. Pledge of Allegiance
3. Roll Call
4. [Presentation by Dr. Jeyaraj and Mr. Whitehair on the legacy of Dr. Frank Boston](#)
5. [Liberty Bell Trail Presentation by Chris Stanford of Michael Baker International, Inc.](#)
6. Announcement of Executive Sessions
7. Public comments and concerns (limit of five minutes per individual)

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8. Public Hearing – Ordinance 2022-01 – April 19<sup>th</sup> meeting

The purpose of this hearing is to hear comment pursuant to the consideration of Ordinance 2022-01, amending the code of Upper Gwynedd Township at Chapter 168 – “Subdivision and Land Development,” at Section 23 - “Sidewalks”.

Brief explanation by Lauren Gallagher, Township Solicitor

Exhibits:

- T1: [Ordinance 2022-01](#)
- T2: [Proof of Publication of Legal Advertisement – March 28 and April 5, 2022](#)
- T3: [Comments from SEPTA](#)
- T4: [UGT Planning Commission Review Letter](#)
- T5: [Montgomery County Planning Commission Review Letter](#)

9. Request for public comment
10. Close of Public Hearing

11. Approval of Ordinance 2022-01, Fee in lieu of sidewalks
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## Departmental Reports

12. Planning and Zoning Report (E. Van Rieker)

- **Subdivision/Land Development Plan for 17 Townhomes** (former Jeppy property renamed Wheatley Walk) Preliminary/Final Land development plans approved by the Planning Commission on September 8, 2021. Approved by the BOC in February. Demolition complete.
- **Proposed Zoning Map Amendment, 375 Morris Road** – Presently zoned: LI – Limited Industrial. Proposed zoning: IN Institutional. (Former ACTS Corp. Offices). Scheduled for the UGT Planning Commission on April 13, 2022
- **Proposed Zoning Map & Text Amendment, 1500 Pennbrook Parkway**, Walters Group – Proposal for approximately 44 dwelling units in Transit Overlay District (per Comprehensive Plan)
- **ZHB 22-02 – 621 W. Prospect Avenue** – Variances and appeal interpretation by Zoning Officer to build 2-story garage with other uses as accessory use in R-1 District. Withdrawn by applicant.
- **ZHB 22-03, 1346 E. Prospect Avenue**, Sanctuary United Methodist Church. Variances to permit a 36 sf. sign where a 24 sf. sign is permitted and a one foot higher sign of 8 ft; and variances from LED regulations to permit multiple colors and flip rate of 2 minutes where 4 hours is required. Continued to April 26, 2022.
- **ZHB 22-04 – 110 Webers Rd.**- to permit a shed in front yard setback 35 ft. where 50 ft. is required. This is a corner lot. Approved by the ZHB on March 29, 2022.
- **ZHB 22-05 – 725 Shearer Street** – Variance to permit a one-story accessory building to be detached and located in rear yard with an in-law suite. Denied by the ZHB on March 29, 2022.
- **ZHB 22-06, 732 Pineview Dr.** – variances to permit the construction of a porch roof in the required front yard setback and variance to permit the construction of a separate living area not having kitchen or cooking facilities outside of the existing floor area of the existing dwelling

13. Engineering Report (Isaac Kessler)

- **Road Program** – bid opening scheduled for April 14<sup>th</sup>, with an expected recommendation to award at the April 19<sup>th</sup> Business Meeting. As we have done in the past, the contract specifies the work to be completed before the end of August and the start of the next school year.
- **Field Survey** – this time of year we have a few areas of survey being completed. This includes areas of our streams to assess and identify for clearing blockages, as well as specific areas for projects such as Haines Run near the WWTP and the Sumneytown Pike Bridge Replacement. We will continue to coordinate and notify nearby residents to the best of our ability, and for their awareness of these early stages of projects being done that involve field work.

# UPPER GWYNEDD TOWNSHIP BOARD OF COMMISSIONERS

## Denise M. Hull, PRESIDENT Finance/Personnel/Administration

14. Staff Department Reports
  - [Parks & Rec](#)
  - [Public Works](#)
  - [Police](#)
  - [Zoning](#)
  - [Code Report](#)
  - [Eng. – EEMA](#)
  - [Eng. – RVE](#)
  - [UGFD](#)
  - [NPFD](#)
  - [VMSC](#)
15. [Public Meeting Minutes of March 14, 2022](#)
16. [Public Meeting Minutes of March 22, 2022](#)
17. [Authorization for enrollment and participation in the PLGIT/PFM Procurement Card program. Authorizing Township Staff to utilize the program to secure payment for expenditures and rebates received back as a result of participation be accepted into the Township's General Fund.](#)
18. [Approval of the Proclamation declaring April 29, 2022 as Arbor Day in Upper Gwynedd Township](#)

## Katherine D. Carter, Vice President Public Safety

19. [Approval of the Proclamation declaring May 11 – 16, 2022 as Police Week in Upper Gwynedd Township](#)

## Ruth S. Damsker Zoning/Planning/Code Enforcement

20. [Approval of Escrow Release #1 to the Green Tree Group Contracting, LLC for the Jay Subdivision in the amount of \\$24,898.50](#)
21. [Approval of Escrow Release #2 for the Shoppes at Upper Gwynedd in the amount of \\$38,909.20](#)
22. [Approval of Resolution 10-2022, updated Township fee schedule](#)
23. [Approval of Resolution 11-2022, establishing an escrow fee schedule for SALDO](#)
24. [Merck & Co. waiver request from Chapter 113-1 & 124-5 for extended daily work hours and Sunday work to complete the exterior roof work on B75A Renovation Project. May 1 through December 18, 2022](#)
25. [Merck & Co. waiver request from Chapter 113-1 & 124-5 for extended daily work hours and Sunday work on WP63A Area Site Work. April 25 through December 18, 2022](#)
26. [Approval to authorize the Township to release the maintenance bond for Colorcon's project in the amount of \\$65,256.26](#)
27. [Approval of the Proclamation declaring May 23 – 27, 2022 as Codes Week.](#)

# UPPER GWYNEDD TOWNSHIP BOARD OF COMMISSIONERS

## Liz K. McNaney Public Works/Parks/Recreation

28. [Approval of the Proclamation declaring May 15 – 21, 2022 as Public Works Week in Upper Gwynedd Township](#)
29. [Approval of the advertisement of the Intermunicipal Bid for Heating Oil](#)
30. Approval of the Bid for the 2022 Roads Program (bid opening on April 14)
31. [Approval of Resolution 14-2022, the Liberty Bell Trail Feasibility Study Endorsement](#)
32. **DECISION:** [Motion to approve Resolution 12-2022, the DCNR grant application for the Parks and Recreation Master Plan](#)

## Martha A. Simelaro Wastewater Treatment

33. [Approval of Payment #1 to Derstine Company, LLC for the WWTP RAS Pump Replacement Project in the amount of \\$29,250.00, via roll call vote](#)
34. [Authorization of the Township Manager to execute the Addendum to the Intermunicipal Agreement among Upper Gwynedd Township, Towamencin Township, and the Upper Gwynedd Towamencin Municipal Authority regarding withdrawal of Upper Gwynedd therefrom.](#)
35. Approval of Resolution 13-2022, 2021 Pre-Treatment Fees
36. **DECISION:** [Motion to approve the Proclamation declaring April 18 – 22, 2022 as Wastewater Week in Upper Gwynedd Township](#)

## Other Business

37. Approval of April 2022 Open Invoices (via roll call vote)
38. Approval of April 2022 Paid Invoices (via roll call vote)
39. Call for Adjournment