

**UPPER GWYNEDD TOWNSHIP
PARK AND RECREATION ADVISORY BOARD (PRB)
MEETING MINUTES
Wednesday September 17, 2018**

1. Call to Order

Rob Nagele	Chairperson
John Murray	Vice-Chairperson
Kathleen Johnson	Secretary
Mike Zumpino	Member
Amy Juarez	Member
Matt Duardo	Member
Emily Croke	Superintendent of Recreation
Alex Kaker	Director of Parks & Recreation
James Santi	Commissioner - Vice President
Denise Hull	Commissioner

2. Introduction of new member – JR Roach

Mr. Roach was unable to attend, but plans to be at the next PRB meeting.

3. Approval of Minutes from the meeting held on August 13, 2018

Mr. Nagele asked for any questions and corrections relative to the meeting minutes of August 13, 2018. A motion was made by Mr. Zumpino to approve the minutes and seconded by Mr. Murray. The motion to approve the August 13, 2018 meeting minutes was unanimously approved.

4. Public Comments

There were none.

5. Old Business

A. Dog Park

Mr. Kaker asked the PRB for a recommendation to be given to the Board of Commissioners regarding whether or not a dog park ought to be pursued. A lengthy discussion was had by the PRB before voting 5-1 to recommend not pursuing a dog park at this time (two members sent in via email that they were in favor of pursuing a dog park). The primary concerns were related to the amount of staff time and cost needed to manage the park including; maintenance, clean-up, drainage, and surfacing. More issues raised included the liability to the Township for unvaccinated dogs and dog bites. Mr. Kaker let the PRB know he would pass along the recommendation to the Commissioners at the next workshop meeting. Mr. Kaker and Mr. Nagele thanked the PRB for their time considering the project.

B. Holiday Lighting Event

Mrs. Juarez gave an overview of what the PRB was working on for the event. Three groups have been confirmed including singers and a theatre group. Several businesses are willing to give donations and/or handouts. Mrs. Johnson, Mr. Duardo, and Commissioner Hull gave an update on the food that will be

provided for the event. Mr. Kaker suggested that the soda trailer used for the carnival could be used for distributing food. Ms. Croke gave an update regarding the budget and lighting setup. Mr. Nagele gave an update on his search for more musical acts. Ms. Croke mentioned that the movie screen will be available for the event due to a rainout during the summer. A further discussion was had about who would be the emcee, how the area would be lit, and entertainment inside the Township building.

C. Carnival

Mr. Kaker thanked all those who volunteered at the event. The fireworks on Saturday was a double feature because Friday night was rained out and it was well received. The revenue was down from last year, but that can be attributed to two days being rained out.

D. Fall Fest – Saturday, October 20th

Mr. Kaker let the PRB know that Ms. Croke will be reaching out for volunteers soon.

E. Galentine's Coach Bag Bingo – Friday, November 2nd

Ms. Croke gave an update on registrations. She will not reserve tickets - they must be bought in advance. \$25/person. All attendees are given reserved seats.

6. New Business

A. Veteran's Park Memorial

Commissioner Vice President Santi showed the PRB an example of a veteran's memorial in Quakertown. He is requesting that the PRB research surrounding municipalities' memorials and consider the implementation of one in Upper Gwynedd Township. The PRB discussed where they had seen other examples and Mr. Zumpino mentioned that the Township has initiated a program to honor veterans with the banners along Parkside Place and Sumneytown Pike. Mr. Kaker will reach out to other municipalities to understand how they went through their process to add a veteran's memorial. Commissioner Santi said he would pass along any information he finds out about the Quakertown memorial. Mrs. Juarez said she knew architects who have participated in contests where they submitted designs and would reach out to them.

7. Other Business

Mr. Nagele commended the parks staff for keeping the grounds well-kept all summer long despite the poor weather. Mr. Kaker thanked Mr. Nagele for his comments and said he would pass it along to staff. Mr. Kaker gave a brief update on the status of the community center project. He is awaiting direction from the Board of Commissioners.

8. Call for Adjournment (next meeting – Wednesday, November 14)

Mr. Nagele asked for any further questions or comments. Upon hearing none, Mr. Murray made a motion to adjourn which was seconded by Mr. Zumpino and passed unanimously.

Respectfully submitted,

Kathleen Johnson
Secretary