

**UPPER GWYNEDD TOWNSHIP**  
**PARK AND RECREATION ADVISORY BOARD MEETING**

**Monday, January 8, 2018**

**Minutes**

**7:00 P.M.**

**1. Call to Order**

Rob Nagele	Chairperson
John Murray	Vice-Chairperson
Danielle Dvorchak	Secretary
Mike Zumpino	Member
Kathleen Dooley	Member
Matt Duardo	Member
Kathleen Johnson	Member
Meredith Ziembra	Member
Tom Duffy	Commissioner
Emily Croke	Park & Rec Program Coordinator
Alex Kaker	Director of Parks & Recreation

**2. Reorganization**

Mr. Kaker welcomed Mr. Duffy as the new Parks and Recreation Advisory Board Commissioner Liaison. The rest of the Board introduced/re-introduced themselves to Mr. Duffy. Mr. Kaker asked for a nomination for the position of Chairperson. Mr. Zumpino made a motion to appoint Mr. Nagel as Chairperson, seconded by Mr. Murray and it passed unanimously. Mr. Nagel nominated Mr. Murray for Vice-Chairperson, seconded by Mrs. Johnson and it passed unanimously. Mr. Zumpino nominated Mrs. Dvorchak for Secretary, seconded by Mr. Murray and it passed unanimously.

**3. Approval of Minutes**

Mr. Nagele asked for any questions and corrections relative to the Minutes of November 13, 2017. Mr. Nagel noted that the Troop that helped with the lights on the gazebo is Troop 152. Mr. Murray made a motion to approve the November 13, 2017 meeting. The motion was seconded by Mrs. Johnson and it passed unanimously.

**4. Public Comments**

None

**5. Old Business**

**A. Pickleball Courts (Lighting)**

Mr. Kaker explained that he is working with the Township's engineering firm to create the bid specs and the project will hopefully be completed by the end of May. Mr. Zumpino requested that Mr. Kaker ensures the Township is complying with the terms of the grant received from Montgomery County. Mr. Kaker affirmed he was. Mr. Nagel inquired if the lights will be placed on existing poles to which Mr. Kaker confirmed they are.

**B. Community Center**

Mr. Kaker gave an update that the Needs Assessment Committee will be meeting at the end of the month to brief the new Commissioner Liaison (Mr. Duffy) and will get his input on the project.

**C. Holiday Lights**

Mr. Kaker thanked Mr. Nagele again for his efforts in decorating the gazebo with lights at Parkside Place.

**6. New Business**

**A. Holiday Lights Event – 2018**

Mr. Kaker asked the Board if they would be interested in creating a new holiday lighting event for the Township in 2018. Ms. Croke illustrated how Lower Gwynedd used to do a tree lighting event that was coordinated by their Parks and Recreation Board. A discussion was had about what could be included and where on the complex it could be held. Ms. Ziemba volunteered to lead a committee concerning this project. It was agreed that for the time-being, discussions on this event can take place as part of the Parks & Recreation Advisory Board meetings. As we get closer to the event, specific meetings regarding this event may be needed. Mr. Kaker noted that \$3,000 was budgeted by the Township for an event like this. Mr. Zumpino added that the first thing that should be looked at is hiring entertainment/carolers. Mr. Murray made a motion to have Ms. Ziemba lead the committee and establish a meeting sometime in June. Mr. Zumpino seconded the motion and it passed unanimously.

**B. Spring Programs**

Mr. Kaker announced that the next Township Editor will be mailed to all residents in the next few days. There will adult fitness classes, multiple science classes, a babysitting course, the youth soccer league, tree planting and a path at Garfield Park, and more. Ms. Croke works with the Pennsylvania Horticultural Society to secure 10' trees every April.

**7. Other Business**

Mr. Duffy is interested in updating the Master Plan for the Township and having the Parks and Recreation Board review the Master Trail and Open Space Plan. Mr. Kaker said he would email the last plan from 2005 to the Board. Mr. Duffy explained that we the opportunity to develop our trail system and close some holes in the area. Mr. Zumpino said he would look into potential funds for this project.

Mr. Kaker brought up that a new Commissioner was interested in having only one night of fireworks at the annual Carnival. After discussion, a motion was made by John Murray and seconded by Mike Zumpino to strongly recommend to the BOC that the Township maintains two nights of fireworks during the carnival. It was passed unanimously by the eight present members.

**8. Call for Adjournment**

Mr. Nagele asked for any further questions or comments. Upon hearing none, Mr. Zumpino motioned for adjournment. Mr. Murray seconded the motion and it passed unanimously.