

**UPPER GWYNEDD TOWNSHIP  
PARK AND RECREATION ADVISORY BOARD (PRB) MEETING  
Tuesday, September 27, 2022  
Minutes  
7:00 P.M. in person and zoom**

**1. Call to Order**

Amy Juarez	Vice Chairperson
Kathy Johnson	Secretary
Kathy Murphy	Member
Cory Lippert	Member
Brian Rippert	Member
Mike Zumpino	Member
Liz McNaney	Board of Commissioners
Sarah Prebis	Director of Parks & Recreation

**2. Approval of Minutes from the meeting held on Monday, August 1, 2022**

Ms. Juarez asked for any questions and corrections relative to the meeting minutes of August 1, 2022. A motion was made by Mr. Zumpino to approve the minutes and seconded by Ms. Murphy. A motion to approve the August 1, 2022; meeting minutes was unanimously approved.

**3. Public Comments**

There were none

**4. Old Business**

**A. Carnival Update**

Ms. Prebis mentioned that we made \$2,000 less than we made last year and we had to cancel Sunday's carnival due to rain. She also mentioned that we usually make \$12,000 - \$24,000 on Sunday. She also told the board she met with the Fire Marshall, Chief of Police, and a few other staff members to talk about Carnival 2023 and safety. There were a lot of safety issues this year because of the huge crowd! We are going to try to move the fireworks and bring in more police or security officers. The Park Board talked about how many tickets/bands they sold in the booths. It was shocking. Ms. Prebis also mentioned the Board of Commissioners brought in almost \$4000 for our newly formed Scholarship fund and the sausage stand brought in about \$7000 for P & R.

**B. Veterans Memorial**

Ms. Prebis said this project was going to be put on hold for the time being. Ms. McNaney told the Park Board that UG was a 1<sup>st</sup> class township, and we were looking to purchase some land as open space and the idea was to put the Veterans Memorial on this space, if purchased. We are going to "table" this idea and investigate it at a later date.

**C. Playground Update**

Ms. Prebis had an evaluation done for our playground from Leathers (who did the Community Build 27 years ago.) She read the findings and the possible costs to keep 1

existing structure and get the rest re-done. The finding said this playground does not comply with ADA but has been well taken care of and has lasted 7 years past the predictable age. So far, we have 4 residents that have volunteered for a newly formed Playground Committee and Ms. Prebis is going to see if she can find more, including possible businesses within Upper Gwynedd Township. Mr. Zumpino mentioned there are grants out there for playground restoration and will get Ms. Prebis the information for a Block Grant program which is Federal Funding.

**D. Memorial Bench / Tree Program**

Ms. Prebis asked for a recommendation from the Park Board about memorial bench costs. We pay exactly \$1498 per bench. That does not include the concrete pad that is required and leveling the ground that our staff must do. We charge the public \$750.00 and Ms. Prebis is getting inundated with requests for benches. This has been the cost for the past 10 years. She asked the Park Board to make a recommendation to raise the price. The board unanimously agreed to make the price \$1500. This will cover the cost of the bench. The township will pay for the concrete pad, plaque, install the benches and upkeep the bench for 10 years at no cost.

For the Memorial Tree (a new program we will be implementing.) Ms. Prebis asked for a recommendation from the Park Board. They unanimously agreed that the customer will pay the full price and shipping of the native tree. The township will install the tree, purchase the plaque, and perform the upkeep of the newly planted tree. There is a list of native trees that residents can purchase that range from \$250 - \$600 + shipping.

Ms. Prebis will take this to the Board of Commissioners at their next meeting.

**5. New Business**

**A. Fall Fest**

Ms. Prebis mentioned we will be moving the layout of Fall Fest 2022. We will be holding this event at the pavilion and pavilion parking lot this year. Without the car show, we do not need the large pool lot. This will also relieve our PW/P&R maintenance staff from parking. Last year we could only run 1 hay wagon because all the staff was doing parking. We will still have 1 -2 staff parking, but because we are not parking in the field, that is all we will need. We will be running 2 hay rides this year and allowing more vendors to participate with the new layout.

Ms. Prebis also mentioned we need volunteers for this event! There is a sign up genius started, if any of the Park Board members haven't signed up or know anyone that wants to volunteer.

**B. Holiday Lights**

The Horse and Wagon have been contacted to see if they can participate this year. Ms. Juarez will contact the musical groups to see if they can participate again as well. It was mentioned that the Toys 4 Tots truck needs to be advertised a bit more. Last year, people weren't sure where to put them. We will revisit this after Fall Fest.

C. Jack's Lane Clean Up

Ms. Prebis mentioned that this project is completed. In taking down the dead trees and getting rid of brush, we noticed the creek bed through this property is eroding drastically and Ms. Prebis walked this with our engineer, and they seem to think we can repair this using the MS4 initiative. Most residents were thrilled with this clean up. There was one that was upset there wasn't cleaner behind their house. Ms. Prebis walked this whole 6 acres with the landscaper and noticed a huge amount of metal adjacent to this property that was dumped. This inhibited the machines that were doing the clean up to enter this area. We will be looking into this eventually.

Ms. Prebis walked all the open space in UG over the summer with the engineer. They are going to come up with a clean up plan. Once we get that, we will start on the next Open Space Clean up area.

6. **Other Business**

Ms. Prebis mentioned she and Ms. Getty attended the NRPA (National Rec and Park Association) conference in Phoenix last week. She also talked how incredible the convention center was with vendors. They are both excited about some new ideas they received.

Next meeting is scheduled for Monday, November 7, 2022. Ms. Juarez asked for any further questions or comments. Upon hearing none, Ms. Murphy and Ms. Johnson made a motion to adjourn which was seconded by Mr. Lippert and passed unanimously.

Respectfully submitted,  
Sarah A Prebis