

UPPER GWYNEDD TOWNSHIP
PARK AND RECREATION ADVISORY BOARD (PRB) MEETING
Tuesday, January 4, 2022
Minutes
7:00 P.M. on ZOOM

1. Call to Order

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|---------------------|----------------------------------|
| Rob Nagele | Chairperson |
| Amy Juarez | Vice Chairperson |
| Cory Lippert | Member |
| Matt Duardo | Member |
| JR Roach | Member |
| Kathy Murphy | Member |
| Liz McNaney | Board Member |
| Sarah Prebis | Director of Parks & Recreation |
| Leigha Adduci Getty | Park and Rec Program Coordinator |

2. Approval of Minutes from the meeting held on Monday, November 15, 2021

Mr. Nagele asked for any questions and corrections relative to the meeting minutes of November 15, 2021. A motion was made by Ms. Murphy to approve the minutes and seconded by Ms. Juarez. A motion to approve the November 15, 2021; meeting minutes was unanimously approved.

4. Public Comments

There were none

5. Old Business

- A. Holiday Lights Recap – Ms. Prebis stated it was a huge success with so many people, we ran out of crafts (ordered 600,) and cookies (ordered 500.) She went over a few ways her staff said we could improve next year. She also asked for any comments from the board to make this event even better. The board agreed it was a big success and stated some way to improve:
- The volunteer kids were fantastic. Maybe mark photo props better? Once people found them, they loved them, but it took them awhile to figure out what they were for.
 - Overall signage for the event, so people knew where everything was.
 - Figure out a better way to collect the Toys 4 Tots. Mark the truck better? Move the truck to the top parking lot? Have people NOT park in the top lot, so they have to walk past the building and Toys truck?
 - Move the entertainment to the parking lot, the parking lot was dark, string lights across the top as was done in the past?
 - Hot Choc worked out great this year, more cookies for 2022?
 - Santa? Residents were asking if he was going to be there.
 - Adopt a tree – groups sign up to adopt a tree and come decorate it as a contest? Could be displayed at the event?
- B. 2021 programs/special event wrap – Ms. Prebis went over each 2022 event and quickly talked about the date for each one in 2023. She also spoke about ways we can make them better or ways we are looking to change. No comments from the board, but they will email Sarah if they think of anything new.

6. **New Business**

A. New Park Board Member

- We are looking to replace Rosemary Rhodes, who resigned after her term was up in December. Ms. Prebis asked if any Park Board Members knew of anyone that would make a great addition. She also stated herself and Ms. McNaney would handle this, with possibly doing interviews or looking back at old resumes.

B. Approved Budget Items for 2022 – Ms. Prebis went over all the things the Park and Recreation Department was approved for. She explained each of these:

1. Sumneytown Bridge Landscaping
2. Tennis Court Repair/pickleball lines on last court – May 2022
3. Veterans Memorial – Ms. McNaney stated a resident was really pushing for this, he may be a good contact for this.
4. Jacks Lane Clean Up - \$20,000 of this project was completed in Dec 2021.
5. Pickleball Court Gate
6. Replace Basketball Shed
7. Newport Basin clean up
8. Pole Barn for Park and Rec equipment (at the moment, we have none and are sharing Public Works structures.)
9. Snow Removal Machine – for trails and sidewalks.
10. Gator purchase – to replace the 1999 Gator.
11. Clock Refurbish – the clock in front of the township building needs some updates.

7. **Other Business**

- Mr. Nagele asked about the memorial tree program. Ms. Prebis stated she was waiting to hear back from a local nursery about updated tree prices. Once this was completed, she could update the form with costs. This project will be ready to go this spring.

- Mr. Lippert asked about any plans for adding basketball courts. Ms. Prebis talked about a Master Park Comp Plan that would start in Jan 2023. She is hopefully obtaining a grant and forming a committee for this in 2022. By performing a comp plan, we could gauge the Park and Rec needs of the community. Ms. McNaney asked when the last P & R comp plan was completed. Ms. Prebis wasn't sure but thought 2005 -2006.

-Mr. Nagele asked about expanding the pavilion parking lot and Ms. Prebis stated all the department heads have created a "5 year" plan for their department and this expansion was in the 5-year plan.

Next meeting is scheduled for Monday, March 14, 2022. Mr. Nagele asked for any further questions or comments. Upon hearing none, Ms. Murphy made a motion to adjourn which was seconded by Mr. Lippert and passed unanimously.

Respectfully submitted,
Sarah A Prebis

Park and Recreation Board Meetings 2022

Tuesday, January 4 at 7pm

Monday, March 14 at 7pm

Monday, May 2 at 7pm

Monday, August 1 at 7pm

Monday, September 19 at 7pm

Monday, November 7 at 7pm