

**UPPER GWYNEDD TOWNSHIP
PARK AND RECREATION ADVISORY BOARD (PRB) MEETING
Monday, September 18 2023
Minutes
7:00 P.M. in person and zoom**

1. Call to Order

Cory Lippert	Vice Chairperson
Kathy Johnson	Secretary
Kathy Murphy	Member
Mike Zumpino	Member
Rob Morse	Member
Katherine Carter	Board of Commissioners
Sarah Prebis	Director of Parks & Recreation
Lexi McKinney	P & R Intern

2. Approval of Minutes from the meeting held on Monday, August 7, 2023

Mr. Lippert asked for any questions and corrections relative to the meeting minutes of August 7, 2023. Mrs. Prebis reminded everyone that the August meeting was a last-minute cancellation due to a hurricane warning. Mrs. Prebis sent out notes from that agenda. A motion was made by Mrs. Murphy to approve the “notes from the agenda” and seconded by Mr. Morse. A motion to approve the August 7, 2023; meeting minutes was unanimously approved.

3. Public Comments

There were none

4. Old Business

A. Carnival Update – the Carnival went well this year despite of the 50%+ rain all the 4 days. The board commented on the smiles they saw nonstop and how many teens came despite the rain forecast. There was talk about about other vendors selling things close to what the township was selling and maybe just using “non profit” vendors next year. We can revisit that. Ms. McKinney reported that for the first time we had all our volunteer spots filled. It was amazing, our community truly came together to help. It was mentioned the fireworks show was great too.

B. Master Comp Plan 2023 - Ms. Prebis reported that there was a meeting prior to this meeting with the Master Comp Plan Committee. Sandra Brookley Zadell, the township manager, was there to talk about what a Comp Plan entails. We will be interviewing 2 firms next week and will be deciding on what firm to go with then. The next meeting for this board will be decided by the Firm we choose.

C. Memorial Tree Project – We have 1 tree already in the ground and Ms. Prebis showed the board the photo. Ms. McKinney will start advertising this. We can plant trees this fall, and then again in the spring.

5. New Business

A. Fall Fest – Ms. Prebis reported we already have the entertainment booked and this includes: Petting Zoo, Princess Cinderella, Face Painter, Balloon Artist, YoYo concert,

DJ, Kids Cars, Crafts, the PPL Cheer Squad and Games. We need volunteers to help with this. We are also looking to be bringing in Larry Bowa to sign autographs. Ms. Prebis just had to check with finance on how to do this. Ms. McKinney reported we have 50 vendors and we have started a wait list for this. She will be emailing all vendors to make sure they are committing to Oct 21. If not, we can let some wait list vendors in. At the moment, we have the Kona Ice Truck, Wrap N Roll and The Boy scouts doing food. Ms. McKinney is reaching out to try to add Pizza. The Park Board mentioned the food lines were long in 2022.

B. Holiday Lights – For this event, Mrs. Prebis reported we only have an acapella choir and the stilt walker booked. We also have the movie “Frozen” coming to entertain the kids in the lines. Ms. Juarez is working on the entertainment and Ms. McKinney and Mrs. Prebis will be booking most of this in October. Mr. Morse noted that it is hard to hear some of the entertainment, so Ms. Prebis will see if we can use our speakers along this year.

C. Last Concert/Movie – Ms. McKinney reported the last concert is this Wed and it is the “River of Dreams” Band, a Billy Joel tribute band. We are hoping for a big crowd. We also have the Menagerie Food Truck, The Commissioners selling Ice Cream and a North Penn Elem School with a lemonade stand.

We also have the movie “Hocus Pocus” showing after Fall Fest on Oct 21 at 7pm. We have over 1400 interested in attending this on social media, so providing the weather is good, we will have a nice crowd. Ms. McKinney is working on getting a food vendor there.

D. 2024 Budget – Ms. Prebis stated she has been working on the 2024 budget. Park and Rec did a presentation last week to the commissioners and asked for: a full time Park and Rec admin staff, to replace Whitaker and Rexdale Park with a grant, start process of paving the back parking lot at Parksci place, 2 new pieces of equipment and to complete the Pole Barn that we have started working on.

6. Other Business

- Mr. Morse asked about opening the other gate on the pickleball courts. Mrs. Prebis believes it is a safety issue. That gate is directly next to a court. In doing some research, that gate was just put in to change the lightbulbs, not an entrance/exit.

Next meeting is scheduled for Monday, November 6, 2023. Mr. Lippert asked for any further questions or comments. Upon hearing none, Ms. Johnson made a motion to adjourn which was seconded by Mr. Morse and passed unanimously.

Respectfully submitted,
Sarah A Prebis