

**UPPER GWYNEDD TOWNSHIP
PARK AND RECREATION ADVISORY BOARD (PRB) MEETING
Monday, May 15, 2023
Minutes**

7:00 P.M. in person and zoom

1. Call to Order

Amy Juarez	Chairperson
Cory Lippert	Vice Chairperson
Kathy Johnson	Secretary
Mike Zumpino	Member
Brian Rippert	Member
Matt Duardo	Member
Rob Morse	Member
Liz McNaney	Board of Commissioners
Sarah Prebis	Director of Parks & Recreation
Leigha Getty	P & R Program Coordinator
Lexi McKinney	P & R Intern

2. Approval of Minutes from the meeting held on Monday, March 6, 2023

Ms. Juarez asked for any questions and corrections relative to the meeting minutes of March 6, 2023. A motion was made by Mr. Zumpino to approve the minutes and seconded by Mr. Morse A motion to approve the March 6, 2023; meeting minutes was unanimously approved.

3. Public Comments

There were none

4. Old Business

A. Master Comp Plan 2023 - Ms. Prebis reported that there was a meeting prior to this meeting with the Master Comp Plan Committee. It was kick off meeting with introductions, going over all the recreation facilities, programs, staff and special events that Upper Gwynedd is involved with. The RFP was written and the board votes on that next week. Once that gets approved, Ms. Prebis will start advertising for bids. The next Master Comp Plan meeting is on August 7 at 6pm.

B. Update on Special Spring Events 2023-

- Bag Bingo – we had 170 people there and make about \$4500 on this event for the Park and Rec Free special events. We had plenty of volunteers and a DJ this year. Ms. Juarez stated that the DJ was amazing. Her and Ms. Johnson said, the only thing was, maybe next year we can differentiate raffle sales from 50/50 sales from extra card sales. Otherwise, it was successful.
- Community Garden opening 2023 – this event was on Earth Day. It was a Saturday this year, so we got a few more people to help out. Ms. Prebis stated we had a butterfly release, crafts, a story from a princess, snacks, and our newly hatched ducklings were on display.

- UFK Food Truck Festival – Ms. Prebis stated it was cancelled this year due to rain. Mr. Rippert asked if there was going to be a rain date, maybe later in the year and with our schedule, it will just be too hard to fit it in this summer or fall.
- Golf Outing – we had 88 people attend. Mr. Lippert, Mr. Morse and Mr. Rippert (who played) said it was a beautiful day and there were great raffles and gifts. The course was in great shape and the back 9 holes were just re-done. We made about \$4000 on this event.
- Soccer League Update – Ms. Getty stated we have 77 kids registered, down from 85 the year before. There were no issues finding coaches for 2023 and Total Soccer, the group that is running this for us has been doing great. Pictures are this weekend (included with the registration cost) and trophies and wristbands have been ordered for the end of the season. There were also no rain outs this year, so far!

5. **New Business**

- A. Basketball League – Ms. Prebis is working on this. We have 33 coaches with teams and 30 + individuals that we must place on teams. Once this league gets started it is easy, but right now, it is very time consuming. The league starts on June 5 – July 31 and there is a mandatory coaches’ meeting on May 31st.
- B. Unplugged Week – Ms. Prebis explained that this is a week we set aside to try to get our residents off their electronics by providing FREE pop-up events for families all week. Ms. Getty read the schedule for the Park Board. Many asked if they can help. The schedule will be posted online and we will start promoting it.
- C. Camp Out 2023 – Ms. Getty reported that we are charging \$5 a family, not because we want to make any money, but we want to hold families accountable to show up. We had over 100 people that did not attend, but registered. We have the church booked and they will be brining all their games. We have also booked the foam party, the firetruck to come hose the kids down, pizza and a movie in the park.
- D. Dedication of our Community Center – Ms. Prebis stated she has been in touch with Ms. Nagele, and we are waiting on the sign to be completed and will choose a date for the dedication. She was hoping for the spring, but it may be summer.
- E. Marquis LED Board – Ms. Prebis mentioned that she went in front of the ZHB and the LED sign was approved for more than 1 color and more than 3 lines. A memo was created, and the board of commissioners will vote on it at their next meeting. From there, the sign will be ordered and installed.
- F. Memorial Tree Project – We are up and running with this. We have 1 order already, if this order goes well, we will start advertising this program.

6. **Other Business**

- Mr. Rippert asked about the sign at Whitaker Park, it’s new and it’s fading. Mr. Ripper will send over a photo, and we will look into it.

- Ms. Johnson and Mr. Zumpino talked about the dine to donate for the township at Capriotti's. They mentioned they might be interested in running our snack stand. Ms. Prebis will reach out to them ASAP.

Next meeting is scheduled for Monday, August 7, 2023. Ms. Juarez asked for any further questions or comments. Upon hearing none, Ms. Johnson made a motion to adjourn which was seconded by Mr. Lippert and passed unanimously.

Respectfully submitted,
Sarah A Prebis