

PUBLIC MEETING MINUTES

May 20, 2019

KENNETH E. KROBERGER, PRESIDENT
Finance/Personnel/Administration

1. Call to order.

The May 20, 2019, Public Meeting of the Board of Commissioners was called to order at 7:30 PM by President of the Board, Kenneth E. Kroberger. The following individuals were in attendance.

Kenneth E. Kroberger	President
Thomas A. Duffy	Commissioner
Denise M. Hull	Commissioner
Liz K. McNaney	Commissioner
Sandra Brookley Zadell	Township Manager
Alex J. Kaker	Assistant Township Manager
David W. Duffy	Police Chief
Russ Benner	Township Engineer
David Onorato	Township Solicitor

2. Pledge of Allegiance

3. Recognition of Jim Petherbridge for 25 years of service to the Township (will attend)

Mr. Kroberger said each month we have the privilege of recognizing employees that have met certain milestones. This month we are recognizing Jim Petherbridge for 25 years of service at the Wastewater Treatment Plant. Mrs. McNaney read a statement about Mr. Petherbridge on behalf of Rebecca Mason, Director of WWTP recognizing his growth and accomplishments throughout the years. The Board shook hands with Mr. Petherbridge and offered their thanks and congratulations.

4. Recognition of Willard Troxel for 45 years of service to the Township (will attend)

Mr. Kroberger announced that he has the privilege of recognizing Willard Troxel for 45 years of service to the Township as the Superintendent of Public Works. He said we are celebrating Mr. Troxel's 45 years and added that it's been a pleasure having him here. He recognized his hard work and dedication and thanked Mr. Troxel for all the years of service. Mr. Troxel shook hands with the Board as they offered their thanks and congratulations.

- 4a. Certificate of Appreciation to Alex Kaker

Mr. Kroberger recognized Alex Kaker for his dedication to the Township.

Mr. Duffy said Alex's tenure has been an important five (5) years at the Township. He has filled many positions at the Township starting as a part-time employee in the Park & Recreation Department, then filling the position of Director of Parks & Recreation a year later. The program has grown considerably under Mr. Kaker's guidance. Mr. Kaker was then promoted to Assistant Township Manager before serving as Interim Township Manager prior to the hiring of Mrs. Zadell. During that interim time, Mr. Kaker managed all three (3) positions at once. Mr. Duffy and the Board presented Mr. Kaker with a Certificate of Appreciation.

Mr. Kroberger announced that Mr. Kaker is leaving his position at the Township and is moving back to Wisconsin with his family. He thanked him for everything he has done for the Township and community.

Mr. Kaker thanked the Board for their trust in him, for the opportunities that were afforded to him and for helping him grow professionally. He said he will be forever grateful.

5. Motion to approve the Minutes of the Workshop Meeting held April 16, 2019

Mr. Kroberger noted that everyone received copies of the Workshop Meeting Minutes with the Agenda packet. Hearing no questions or comments, upon motion of Mrs. Hull, seconded by Mr. Duffy, the Minutes of the April 16, 2019 Workshop Meeting were approved as presented.

6. Motion to approve the Minutes of the Public Meeting held April 22, 2019

Mr. Kroberger also noted that the Public Meeting Minutes were received with the Agenda packet. Hearing no questions or comments, upon motion of Mr. Duffy seconded by Mrs. McNaney the Minutes of the April 22, 2019 Public Meeting were approved as presented.

7. Motion to approve the Department Reports filed by Township Staff.

Mr. Kroberger asked for comments or questions. Hearing none, upon motion of Mrs. Hull, seconded by Mrs. McNaney, the Departmental Reports were approved as submitted.

8. Presentation of public comments and concerns (limit of five minutes per individual).

There were none.

9. Motion to approve the Active Volunteer Service Tax Credit

Mr. Kroberger said this program was put into place last year and is an opportunity for our volunteer fire and emergency service personnel to receive a real estate tax credit and to recognize our volunteers who live in the Township. The program involves a \$1000 Earned Income Tax credit and a 20% reduction in real estate tax. We presently have fourteen (14) members eligible for the credit. The credit is defined by active status.

Those receiving the tax credit are; James Galeone, Megan Galeone, Kevin Hays, Krista Hoblitzell, Russ Hoblitzell, Matthew Huff, Justin Keeney, Matthew Kolar, Mark Methlie, David O'Neill, Brian Sarver, Nicholas Seigenfus, Chris Sharkey, Jeffrey Tomczak.

Mr. Kroberger thanked the volunteers for the service they are providing.

Hearing no questions or comments, upon motion by Mr. Kroberger, seconded by Mr. Duffy, the motion was unanimously approved.

JAMES A. SANTI, VICE PRESIDENT
Public Safety

10. Motion to approve Resolution 07-2019, acceptance of Stephen Gillen into the Deferred Retirement Option Program (DROP)

Mr. Kroberger said this is a program in which a police officer can enter into the DROP indicating he will be retiring in four (4) years or less.

Hearing no questions or comments, upon motion by Mr. Kroberger, seconded by Mrs. Hull, the motion was unanimously approved.

THOMAS A. DUFFY
Public Works/Parks/Recreation

11. Motion to approve Resolution 08-2019, a “piggyback” contract arrangement with Whitpain Township regarding microsurfacing Township roads

Mr. Duffy said microsurfacing extends the life of a paved road. The roads that are scheduled to be microsurfaced are as follows; Britt, Lower & Upper Valley, Croft, Hibbert, Anders, Haines, Evergreen Paddock, Hazelwood, Fourth, Sixth, Gwynedd, Park, Maxwell Place and Crest.

Hearing no questions or comments, upon motion by Mr. Duffy, seconded by Mrs. McNaney, the motion was unanimously approved.

DENISE M. HULL
Zoning/Planning/Code Enforcement

12. Motion to approve Merck & Co. waiver request from Chapter 113-1 & 124-5 for afterhours crane work on WP Building 12 Renovation Project. (Sundays in June & July 2019)

Mrs. Hull said Merck is requesting backup dates to already approved Saturdays for the next three items. These are for nine (9) back up Sundays in June and July.

Hearing no questions or comments, upon motion by Mrs. Hull, seconded by Mr. Duffy, the motion was unanimously approved.

13. Motion to approve Merck & Co. waiver request from Chapter 113-1 & 124-5 for afterhours crane work on Building 14 Roof Replacement Project. (Sundays in June & July 2019)

Hearing no questions or comments, upon motion by Mrs. Hull, seconded by Mr. Duffy, the motion was unanimously approved.

14. Motion to approve Merck & Co. waiver request from Chapter 113-1 & 124-5 for afterhours crane work on Building 75B Roof Replacement Project. (Sundays in June & July 2019)

Hearing no questions or comments, upon motion by Mrs. Hull, seconded by Mrs. McNaney, the motion was unanimously approved.

LIZ K. MCNANEY

Wastewater Treatment

15. Motion to approve Payment #4 to Blooming Glen Contractors for WWTP Hydraulic Expansion Project in the amount of \$246,321.83

Mrs. McNaney said this is part of the ongoing diversion project.

Hearing no questions or comments, upon motion by Mrs. McNaney, seconded by Mrs. Hull, the motion was unanimously approved.

16. Motion to approve Payment #1 to BSI Electrical Contractors for WWTP Hydraulic Expansion Project in the amount of \$146,270.00

Hearing no questions or comments, upon motion by Mrs. McNaney, seconded by Mr. Duffy, the motion was unanimously approved.

17. Motion to approve Ordinance 2019-09, Declaration of Taking, Temporary Construction Easement for 966 Musket Drive

The next two ordinances are for Declaration of Taking for two properties that are part of our diversion project.

Hearing no questions or comments, upon motion by Mrs. McNaney, seconded by Mr. Duffy, the motion was unanimously approved.

18. Motion to approve Ordinance 2019-10, Declaration of Taking, Temporary Construction Easement for 965 Musket Drive

Hearing no questions or comments, upon motion by Mrs. McNaney, seconded by Mrs. Hull, the motion was unanimously approved.

19. Motion to approve the Deed of Dedication for 1221 Swedesford Road sewer lateral

Hearing no questions or comments, upon motion by Mrs. McNaney, seconded by Mr. Duffy, the motion was unanimously approved.

- 19A. Motion to accept the Sanitary Sewer Easement for 1221 Swedesford Road

Hearing no questions or comments, upon motion by Mrs. McNaney, seconded by Mrs. Hull, the motion was unanimously approved.

20. Motion to approve the WWTP Expansion Project waiver request for time extension, work begins at 5 am

Mrs. McNaney reported there will be approximately two trucks per hour. This is to pour concrete in an 80 foot area and it is a 14-hour process.

Hearing no questions or comments, upon motion by Mrs. McNaney, seconded by Mr. Duffy, the motion was unanimously approved.

OTHER BUSINESS

21. Approval of the May 2019 bills.

Mr. Kroberger noted that the Board had received a copy of the General fund bills. Hearing no questions, upon motion by Mr. Duffy, seconded by Mrs. Hull the General Fund bills were approved.

Mr. Kroberger said the next item is the Wastewater Bills and asked for questions or comments. Hearing none, upon motion by Mr. Duffy, seconded by Mrs. McNaney, the Board unanimously approved the Sewer Fund bills.

Mr. Kroberger advised that the Board was also being asked to approve invoices from all other funds which include the Collection System, VEBA and the Pensions. Hearing no questions or comments, upon motion by Mrs. Hull, seconded by Mr. Duffy, the Board unanimously approved these invoices as well.

Mr. Kroberger said that there were several invoices that had been prepaid due to timing. Hearing no questions or comments, upon motion by Mrs. McNaney seconded by Mr. Duffy, the Board unanimously approved the pre-paid invoices.

22. Call for Adjournment.

Mr. Kroberger said there will be an Executive Session this evening to discuss personnel issues.

Mr. Kroberger wished everyone a Happy Memorial Day.

There being no further business, upon motion by Mrs. Hull, seconded by Mr. Duffy, the meeting was adjourned at 8:00 pm.

Respectfully Submitted,

Sandra Brookley Zadell
Township Manager

/djl

Approved June 24, 2019