

# UPPER GWYNEDD TOWNSHIP BOARD OF COMMISSIONERS

## PUBLIC MEETING MINUTES

December 21, 2020

This meeting was held virtually due to the COVID-19 pandemic. The public was notified of the meeting via an ad in The Reporter as well as our website and other social media. The public was invited to participate by calling in or by submitting questions in advance.

### **Liz K. McNaney, PRESIDENT** **Finance/Personnel/Administration**

#### 1. Call to order

The December 21, 2020, Public Meeting of the Upper Gwynedd Township Board of Commissioners was called to order by President of the Board, Liz K. McNaney at 7:00 PM. This meeting was recorded and visually taped.

#### 2. Pledge of Allegiance

Mrs. McNaney led the Pledge of Allegiance

#### 3. Roll Call

Roll call was taken by Deanna Logan, Administrative Assistant to the Township Manager. The individuals in attendance were:

Liz K. McNaney	President
Denise M. Hull	Vice-President
Martha A. Simelaro	Commissioner
Katherine D. Carter	Commissioner
Ruth S. Damsker	Commissioner
Sandra Brookley Zadell	Township Manager
Megan Weaver	Assistant Township Manager
Lauren Gallagher	Township Solicitor
Isaac Kessler	Township Engineer
David W. Duffy	Chief of Police
David Brill	Finance Director
E. Van Rieker	Zoning Officer

#### 4. Announcement of Executive Sessions

Ms. Gallagher said the Board of Commissioners met in Executive Session on December 7, 2020 to discuss matters of litigation, personnel and collective bargaining.

#### 5. Public comments and concerns (limit of five minutes per individual)

There was no public comment

#### 6. Motion to approve the Public Meeting Minutes of November 9, 2020

Hearing no public questions or comments, upon motion by Mrs. Damsker, seconded by Mrs. Carter, the motion to approve the November 9, 2020 minutes was unanimously approved.

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7. Motion to approve the Public Meeting Minutes of November 23, 2020

Hearing no public questions or comments, upon motion by Mrs. Carter, seconded by Mrs. Simelaro, the motion to approve the November 23, 2020 minutes was unanimously approved.

8. Motion to approve the Special Budget Meeting Minutes of October 29, 2020

Hearing no public questions or comments, upon motion by Mrs. Simelaro, seconded by Mrs. Carter, the motion to approve the Special Budget Meeting Minutes of October 29, 2020 minutes was unanimously approved.

9. Motion to approve the 2021 Meeting & Holiday Calendar

Hearing no public questions or comments, upon motion by Mrs. Hull, seconded by Mrs. Simelaro, the motion was unanimously approved

10. Motion to approve the Delaware Valley Health Trust Agreement for 2 years

Hearing no public questions or comments, upon motion by Mrs. Hull, seconded by Mrs. Simelaro, the motion was unanimously approved

11. Motion to approve Ordinance 2020-08; Tax Rate for 2021

Mrs. Damsker reminded everyone that there is no increase in taxes.

Hearing no public questions or comments, upon motion by Mrs. Damsker, seconded by Mrs. Carter, the motion was unanimously approved

12. Motion to approve Ordinance 2020-09; Budget Appropriations for 2021

Mrs. Zadell announced that there were no changes from the budget presentation last month and this ordinance was properly advertised. We received no comments from residents regarding the budget.

Hearing no public questions or comments, upon motion by Mrs. Hull, seconded by Mrs. Simelaro, the motion was unanimously approved

13. Motion to ratify the advertisement to amend Ordinance 2020-10

Pat Scott from Obermayer was present at the meeting. He said the DCED did not like some of the language in the ordinance, so it was amended to satisfy the comments by the DCED.

Hearing no public questions or comments, upon motion by Mrs. Hull, seconded by Mrs. Simelaro, the motion was unanimously approved

14. Motion to approve the amendment of Ordinance 2020-10, WIP Financing to comply with State requirements.

Hearing no public questions or comments, upon motion by Mrs. Simelaro, seconded by Mrs. Damsker, the motion was unanimously approved



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15. Motion to approve the following appointments

NAME	COMMITTEE	LENGTH OF TERM	If reappointed NEW TERM EXPIRES
Sandra Zadell	Secretary	1 Year	December 31, 2021
Megan Weaver	Assistant Secretary	1 Year	December 31, 2021
Mallie Falconiero	Township Auditor	1 Year	December 31, 2021
Code Inspections, Inc.	Building Inspector	1 Year	December 31, 2021
E. Van Rieker, AICP	Zoning Officer & Planning Coordinator	1 Year	December 31, 2021
Ken Amey, AICP	Assistant Zoning Officer & Planning Coordinator	1 Year	December 31, 2021
Lauren Gallagher (Rudolph, Clarke, LLC)	Solicitor	1 Year	December 31, 2021
James J. Garrity (Wisler Pearlstine)	Special Counsel	1 Year	December 31, 2021
Isaac Kessler (RVE)	Township Engineer	1 Year	December 31, 2021
Dr. Brett Fissel Dr. Mario Napoletano (Gwynedd Family Practice)	Police Surgeon	1 Year	December 31, 2021
Jeffrey A. Tomczak	Fire Marshal	1 Year	December 31, 2021
Vacancy	Assistant Fire Marshal	1 Year	December 31, 2021
Vacancy	Deputy EMC		December 31, 2021
Julie Murphy	Police Matron	1 Year	December 31, 2021
Susan McKnight	Police Matron	1 Year	December 31, 2021
Margaret Poirier	Police Matron	1 Year	December 31, 2021
Bill Boneberger	Board of Appeals	2 Years	December 31, 2022
Robert Dubree	Board of Appeals	3 Years	December 31, 2023
Vacancy	Board of Appeals	4 Years	December 31, 2024
Albert Bailey	IDA	5 Years	December 31, 2025
Harry Singer	Nor Gwyn Pool Commission	5 Years	December 31, 2025
Kathryn Carlson	Planning Commission	4 years	December 31, 2024
Scott Bachman	Planning Commission	4 Years	December 31, 2024
Gail Ramsey	Planning Commission	4 Years	December 31, 2024
Albert Bailey	Police Pension Board	2 Years	December 31, 2022
Steve Gillen	Police Pension Board	2 Years	December 31, 2022
Raymond Royds	Police Pension Board	2 Years	December 31, 2022
Denise Hull	UGCA	3 Years	December 31, 2023
Gilbert Silverman	UGCA	3 Years	December 31, 2023
VACANCY	Vacancy Board	1 Year	December 31, 2021
Jack Ferguson	Zoning Hearing Board	3 Years	December 31, 2023
Rebecca Moodie	Zoning Hearing Board	3 Years	December 31, 2023

## UPPER GWYNEDD TOWNSHIP BOARD OF COMMISSIONERS

Hearing no public questions or comments, upon motion by Mrs. Hull, seconded by Mrs. Carter, the motion was unanimously approved to appoint everyone on the list except for Jack Ferguson and Rebecca Moodie.

Mrs. McNaney said we are looking to fill three (3) vacancies which will be posted on the website in the new year.

- 15A. Motion to appoint Jack Ferguson to the Zoning Hearing Board for a 3-year term and Rebecca Moodie as an alternate to the Zoning Hearing Board for a 3-year term.

Hearing no public questions or comments, upon motion by Mrs. Damsker, seconded by Mrs. Simelaro, the motion was unanimously approved

### **Denise M. Hull, VICE PRESIDENT** **Zoning/Planning/Code Enforcement**

16. Motion to approve the Merck & Co. waiver request from Chapter 113-1 & 124-5 for after-hours work with heavy equipment on West Point Building 45 for Utility Connections Project, 4 pm – 12 am Monday – Saturday, January – March 2021

Hearing no public questions or comments, upon motion by Mrs. Hull, seconded by Mrs. Simelaro, the motion was unanimously approved.

17. Motion to approve the Merck & Co. waiver request from Chapter 113-1 & 124-5 for after-hours crane work on West Point Building 45, Sundays in January – March 2021.

Hearing no public questions or comments, upon motion by Mrs. Hull, seconded by Mrs. Simelaro, the motion was unanimously approved.

18. Motion to approve the Merck & Co. waiver request from Chapter 113-1 & 124-5 for after-hours crane work on West Point Building 69D Renovation Project, Sundays in January 2021.

Hearing no public questions or comments, upon motion by Mrs. Hull, seconded by Mrs. Damsker, the motion was unanimously approved.

19. Motion to approve the Merck & Co. waiver request from Chapter 113-1 & 124-5 for after-hours crane work on West Point Building 81 Renovation Project, Sundays in January – March 2021.

Hearing no public questions or comments, upon motion by Mrs. Hull, seconded by Mrs. Carter, the motion was unanimously approved.

20. Motion to approve the Stormwater Best Management Practices Operations and Maintenance Agreement for 512 Montgomery Avenue

Mrs. Hull said the residents at 512 Montgomery demolished an old home and are in the process of building a new home. A construction permit and grading plan were submitted by the applicant. Upon review, our engineer determined that a stormwater facility was required to comply with our code. This agreement states that the applicant will construct and maintain these facilities, but it also gives the Township access to the facilities to confirm they are being maintained.



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Hearing no public questions or comments, upon motion by Mrs. Hull, seconded by Mrs. Simelaro, the motion was unanimously approved.

### **Katherine D. Carter** **Public Safety**

21. Motion to ratify/approve the Emergency Declarations dated December 14 and December 21, 2020

Hearing no public questions or comments, upon motion by Mrs. Carter, seconded by Mrs. Damsker, the motion was unanimously approved.

22. Motion to approve a conditional offer of employment for Badge 64 to the Upper Gwynedd Township Police Department

Hearing no public questions or comments, upon motion by Mrs. Carter, seconded by Mrs. Simelaro, the motion was unanimously approved.

### **Ruth S. Damsker** **Public Works/Parks/Recreation**

Mrs. Damsker said the Public Works Department cleared the roads during the recent snow storm very efficiently and did a superb job. Mrs. Zadell said many residents called to say what a great job was done clearing the roads.

### **Martha A. Simelaro** **Wastewater Treatment**

Mrs. Simelaro wished every Happy Holidays and a safe and Happy New Year. She said she is grateful to work with such a great group of people at the Township. Mrs. Simelaro praised the WWTP for the great job they did this year under very difficult conditions.

### **Other Business**

23. Motion to approve the December 2020 Open Invoices (via roll call vote)

Hearing no public questions or comments, upon motion by Mrs. Hull, seconded by Mrs. Simelaro, the motion to approve the Open Invoices was unanimously approved.

Roll call vote:	President McNaney	Aye
	Vice President Hull	Aye
	Commissioner Carter	Aye
	Commissioner Simelaro	Aye
	Commissioner Damsker	Aye

## UPPER GWYNEDD TOWNSHIP BOARD OF COMMISSIONERS

24. Motion to approve the December 2020 Paid Invoices (via roll call vote)

Hearing no public questions or comments, upon motion by Mrs. Damsker, seconded by Mrs. Carter, the motion to approve the Paid Invoices was unanimously approved.

Roll call vote:	President McNaney	Aye
	Vice President Hull	Aye
	Commissioner Carter	Aye
	Commissioner Simelaro	Aye
	Commissioner Damsker	Aye

25. Call for Adjournment

Mrs. McNaney announced an unfortunate fatal fire in the Township on December 13<sup>th</sup>. She said there will be presentations and commendations of some of our officers and those who responded to the fire on January 19, 2021.

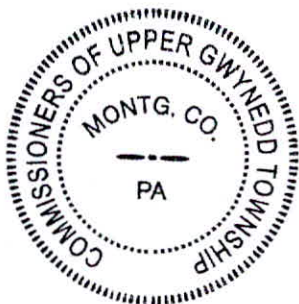
Mrs. McNaney said 2020 was quite year and she is appreciative of all the friendships she has made and how the Board has communicated with one another.

Chief Duffy thanked the Public Works Department for their response during the snow emergency. He also thanked the residents for their contribution to the Toys for Tots program. The response was overwhelming.

Mrs. Hull reminded everyone that our Winter/Spring newsletter is available and is full of information. She thanked the fire department for their recent Santa events as they work hard to engage the community.

The Board wished everyone Happy Holidays!

Mrs. McNaney adjourned the meeting at 7:45 pm.



/djl

Respectfully Submitted,

Sandra Brookley Zadell  
Secretary

**Approved January 19, 2021**