

**WORKSHOP MINUTES**

July 16, 2019

\* Items are scheduled to be voted on at the July 22, 2019, Public Meeting.

The July 16, 2019, Workshop Meeting was called to order at 7:00 P.M. In attendance:

Kenneth E. Kroberger	President
James A. Santi	Vice-President
Thomas A. Duffy	Commissioner
Denise M. Hull	Commissioner
Liz K. McNaney	Commissioner
Sandra Brookley Zadell	Township Manager
David W. Duffy	Chief of Police
David C. Onorato	Township Solicitor
Russ Benner	Township Engineer

Mr. Kroberger made the following announcement after calling the meeting to order.

**Announcement:** An Executive Session of the Board of Commissioners was held on July 3, 2019 to discuss personnel.

**CONSULTANTS****PLANNING/ZONING/CODE ENFORCEMENT**

1. **Report by E. Van Rieker (Updates):**

As reported by Van Rieker

- Deluca Homes, West Prospect Ave. 5-Lot subdivision.  
Currently in final review by T&M. Subdivision will be revised to modify the rear lot line to allow for the fence encroachment to be conveyed to a neighbor.
- Shoppes @ Upper Gwynedd  
Land Development Plans have been approved by UGTPC, subject to compliance with review letters. This will be further discussed at a meeting tomorrow. Applicant has applied for a transferred/new liquor license. The liquor license needs to be submitted to the Board of Commissioners for approval.
- ZHB #19-05 – Provco Remand  
This was started on June 25, 2019 and has been continued to future date as it was sent back to the court.
- ZHB #19-07, Provco Substantive challenge  
This is scheduled for August 1, 2019

- ZHB #19-08, 925 Lexington Ave. – permission to build on undersized lot –  
This is to be heard on July 23, 2019. Lexington Avenue is a paper street. There was previous approval on a single lot, but the applicant purchased a second lot and is seeking approval for the larger lot. It was noted that the Township Solicitor attended the last ZHB meeting to hear this and it is recommended that he attend the meeting on July 23, 2019 on behalf of the Township.
- ZHB #19-09, 353 Royal Ave. – Variance to permit porch in front yard  
This is to be heard on July 23, 2019
- WCF Ordinance Amendment Draft  
The Upper Gwynedd Township Planning Commission recommended approval on July 1, 2019. This was reviewed by Cohen Law Group. Mr. Onorato has the draft which will be revised and put in Ordinance form. There will be a hearing in August or September.
- ZHB #19-10 – 710 Whites Road
- This is to be heard on July 23, 2019. The accessory building exceeds the zoning code height and needs a variance and stormwater management. The grading plan is being reviewed by T&M.
- Sumneytown Pike Overlay Map Amendment  
The hearing is scheduled for August 26, 2019. The text was adopted last year. There are six (6) properties in the Overlay District.
- 229 Morris Road – Preliminary/Final 3 lot subdivision  
This is scheduled for UGTPC on August 5, 2019. All zoning conditions have been met and the plan is being reviewed by T&M. Letters were sent to residents notifying them of this subdivision plan.
- Roosevelt Court – 9-lot Subdivision (off of State Street)  
This was submitted as a sketch plan and will require a zoning change from R-2 to R-3 when it is filed. It has been discussed at the PRC meeting.

2. **Code Enforcement Activity Report**

3. **Comprehensive Plan Steering Committee:**

Update

The next meeting will be held on July 17, 2019 and will focus on transportation.

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4. **Merck & Co. waiver request from Chapter 113-1 & 124-5:** After hours crane work on Building 60 Duct Repair Project. All Sundays in August and September 2019  
Decision

- \* 5. **Merck & Co. waiver request from Chapter 113-1 & 124-5:** After hours crane work on West Point Building 60 Generator Replacement Project. All Sundays in August 2019 Decision
- \* 6. **Authorization to advertise Ordinance 2019-11:** Short-term Rentals – Hearing at Public Meeting in August Decision

Mr. Rieker said there was a decision from the Supreme Court that sides with our zoning interpretation. This ordinance is to be more proactive to define short-term rentals and where they can/cannot be. Mr. Onorato explained that short-term rentals will not be allowed in single-family residential districts but will be permitted in the Garden Apartment Residential District, Village Commercial District, Business Professional District and Transit Oriented Overlay District.

## ENGINEERING

### 7. **Report by T&M Associates (Updates)**

As Reported by Russ Benner

- **Sumneytown Pike Bridge Project**  
Seventy-five percent (75%) of the plans are complete to address the scour on the bridge. Further cost estimates will be sent soon to add to future budgets to cover the remainder of the bridge repairs.
- **Sweetbriar Basin**  
This project is almost complete; grading is done, and plants are to be delivered this week. Fence estimates are being submitted. There is a rusted pipe that comes down from the street that needs replacing. T&M to submit a cost for replacement of that pipe.
- **2019 Roads Program – update**  
Harris Blacktopping is completing ADA ramps in Towamencin Township, then will move to Upper Gwynedd Township. Mill and overlay to commence once the ADA ramps are complete. Eighteen – twenty (18-20) ramps are scheduled for replacement.

### 8. **TMDL Presentation and Hearing:** Public Meeting

Dave Petrik of T&M Associates will have a 15 – 20-minute presentation at the Public Meeting covering the new planning area, the TMDL reduction plan and the projects over the course of next five (5) years.

Mrs. Zadell will give an overview, prior to Mr. Petrik on what projects have been completed, grants we received and our project partnerships.

**FINANCE/PERSONNEL/ADMINISTRATION**

9. **Verizon Franchise Agreement**  
Discussion

Mrs. Zadell reported there will be a public hearing to be held in August. We will add authorization to advertise on the agenda for the July Public Meeting.

**PUBLIC SAFETY**

- \* 10. **Emergency Refueling Services for Large Incidents**  
Discussion

This was discussed previously and there was concern regarding the verbiage of item #5 (reimbursement). The Commissioners decided not to move ahead with this agreement as they were not comfortable being monetarily responsible if another Township failed to provide for reimbursement of their fuel costs.

- \* 11. **Speed bumps on Cathy's Lane:** Traffic study update  
Discussion/Decision

Mrs. Zadell said the speed study showed there was no significant speeding on Cathy's Lane and showed an average speed of 18 MPH. The study was completed after one of the speed bumps had been removed. Mrs. Zadell added this road may not need additional traffic/speed calming. A discussion ensued about why the speed bumps were put in. Mr. Kroberger suggested we share the results of the study with the neighbors. Chief Duffy suggested we remove the bumps for road work then do another traffic study.

- \* 12. **Laurel House 20<sup>th</sup> Annual 5K Dash against Domestic Violence:** Sunday, October 20, 2019 at 8:30 am  
Decision

Both Laurel House and Wish them Well held events here in the past.

- \* 13. **Wish them Well Walk:** Sunday, September 22, 2019 at 9:00 am  
Decision

Mrs. Hull suggested we help these groups share/market information regarding their causes. Chief Duffy said Sgt. Brinkman will help communicate this information on our social media pages.

Mr. Onorato said we should do this pursuant to a policy; where it is publicized, how, when, etc. so that all groups are treated the same.

A discussion ensued regarding how this information will be shared and possible types of group that may host events. Mrs. Zadell and Mr. Onorato will meet to discuss this further.

- \* 14. **Detour/Closure on Hancock Road:**  
Decision

Mrs. Zadell stated we received a request from Newbury II to close Hancock Road for approximately one (1) week to install sewer pipes. A different section of Hancock Road. is currently closed in Lansdale. A traffic control plan was submitted, and the time frame is to be determined. T&M to review the traffic control plan.

## PUBLIC WORKS/PARKS/RECREATION

- \* 15. **Update to Skelly's Amusements Contract:** Mega Pass increase from \$40 to \$45. Single tickets \$1 or 24 for \$20 (instead of 28 for \$20)  
Decision

Mrs. Zadell said this is an update to the current contract with Skelly's Amusements.

- \* 16. **Carnival Parking Contract with Merck:**  
Decision

This is the same as last year.

- \* 17. **Payment #1 to Floyd Hersh for Stormwater Projects:** in the amount of \$59,820.00  
Decision

- \* 17A. **Request to purchase Street Sweeper from Upper Dublin Township:** In the amount of \$90,000  
Discussion/Decision

Mrs. Zadell said that Upper Dublin is purchasing a new street sweeper and is offering their old one for sale. Mr. Troxel explained that this can also be used as a snowplow and vac truck. This truck will clean out catch basins and will improve stormwater operations. He added the street sweeper is a one-man operation. Upper Dublin used this machine daily and it was maintained well. It will take approximately 2 weeks to sweep all the streets in the Township. Mr. Troxel to report on how many miles are currently on this vehicle.

Mr. Benner added that street sweeping can be used for DEP credit for solids removal. The material that is cleaned out and weighed can be credited towards our MS-4 program. It is also efficient for big storm preparation.

## WASTEWATER TREATMENT

- \* 18. **Payment #6 to Blooming Glen Contractors for the WWTP Hydraulic Expansion Project:** In the amount of \$994,843.40  
Decision
- \* 19. **Payment #3 to BSI Electrical Contractors for the PLC Replacement Project:** In the amount of \$20,443.00  
Decision
- \* 20. **Agreement with Advanced Rehabilitation Technology (ART):** To provide Manhole Chimney Seals in the amount of \$42,630 and Manhole Rehabilitation in the amount of \$22,770 through COSTARS  
Decision

Mrs. Zadell said this is a budgeted item to which Mr. Brill added that it comes in under budget.

- \* 21. **Authorization to proceed with engineering for the removal of a manhole on Sumneytown Pike**  
Decision

Mrs. Zadell reported that Ms. Mason is requesting a change to the timeline of projects as this one has taken priority over a scheduled project.

The Workshop Meeting was adjourned at 8:00 pm to Executive Session for legal issues.

Respectfully Submitted,



Sandra Brookley Zadell  
Township Manager

Approved August 26, 2019



/djl