

UPPER GWYNEDD TOWNSHIP BOARD OF COMMISSIONERS

BOC BUSINESS MEETING MINUTES

January 19, 2021

This meeting was held virtually due to the COVID-19 pandemic. The public was notified of the meeting via an ad in The Reporter as well as our website and other social media. The public was invited to participate by calling in or by submitting questions in advance.

1. Call to order

The January 19, 2021, Public Meeting of the Upper Gwynedd Township Board of Commissioners was called to order by President of the Board, Liz K. McNaney at 7:00 PM. This meeting was recorded and visually taped.

2. Pledge of Allegiance

Mrs. McNaney led the Pledge of Allegiance.

3. Roll Call

Roll call was taken by Deanna Logan, Administrative Assistant to the Township Manager. The individuals in attendance were:

Liz K. McNaney	President
Denise M. Hull	Vice-President
Martha A. Simelaro	Commissioner
Katherine D. Carter	Commissioner
Ruth S. Damsker	Commissioner
Sandra Brookley Zadell	Township Manager
Megan Weaver	Assistant Township Manager
Lauren Gallagher	Township Solicitor
Isaac Kessler	Township Engineer
David W. Duffy	Chief of Police
David Brill	Finance Director
E. Van Rieker	Zoning Officer

4. Announcement of Executive Sessions

Ms. Gallagher said the Board of Commissioners met in Executive Session on January 11, 2021 to discuss items of personnel, litigation and collective bargaining.

5. Public comments and concerns (limit of five minutes per individual)

Diane Bancroft, a Township resident said she would like to see social worker response on the 911 calls be added to the 2022 budget.

Mrs. McNaney thanked her for her suggestion and said this is something we can look into and discuss with our Police Chief and Deputy Chief.

6. Police Department Commendations of Officer Fred Lynch, Det. Jonathan Kelcy, Officer John Foster (NWB) and Firefighter John Brooke

Chief Duffy commended Officer Fred Lynch, Det. Jonathan Kelcy, Officer John Foster (NWB) and Firefighter John Brooke for the heroic measures they took to rescue a person from a burning building on December 13, 2020 at 29 Kearney Drive. Unfortunately, the victim later succumbed to her injuries in the hospital with her family at her side.

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Fire Chief Geiger commended the UG Police Department, UG Fire Department and Emergency Services and thanked all the other fire departments who assisted with the fire.

The BOC thanked the officers and firefighters for their dedication, hard work and efforts.

7. Motion to ratify the hiring of Officer Dana Hallam and Swearing in Ceremony

Hearing no public questions or comments, upon motion by Mrs. Damsker, seconded by Mrs. Simelaro, the motion to ratify the hiring of Officer Dana Hallam was unanimously approved.

Chief Duffy introduced Judge Suzan Leonard who swore in Officer Dana Hallam.

The Commissioners welcomed Officer Hallam to the Township. Mrs. Carter said Ms. Hallam is a resident of Upper Gwynedd. She earned a bachelor's degree in psychology from Misericordia University and a master's degree in applied criminology from California University of PA. Officer Hallam completed the Montgomery County Act 120 basic police academy in December of 2019.

8. Service Recognitions for January

- Tim Griffiths, 5 years (unable to attend)

Mrs. McNaney said Mr. Griffith works in the WWTP and congratulated him on his 5 years of service.

- Alice Piekieski, 15 years (will attend)

Mrs. McNaney thanked Mrs. Piekieski for her dedication and quality of work she has performed for the past 15 years in the Finance Department.

- Ed Tartar, 20 years (will attend)

Chief Duffy said Officer Tartar has been on the SWAT team Central Region for the past 18 years. He is a defensive tactics instructor and handles the CPR/AED for the department. He is on the Township bicycle unit and will be on the canine unit later in the year. The Commissioners congratulated him on his 20 years of service.

9. Consent Items (via roll call vote). Mrs. McNaney explained the following items were discussed during the Work Session and will be approved as one group.

- A. Staff Department Reports
- B. Public Meeting Minutes of December 7, 2020
- C. Public Meeting Minutes of December 21, 2020
- D. Merck & Co. waiver request for Building 56 High Roof Replacement Project
- E. Merck & Co. waiver request for Gate 3 Utility Rack Steam Piping Cleaning Project
- F. Emergency Declarations dated December 28, 2020, January 4, 11 and 18, 2021.
- G. Payment #2 (Final) to KBC Construction for the Swedesford and Britt Road Manhole Upgrades in the amount of \$8,849.90
- H. Payment #14 to PACT One for the Pump Station & Force Main Project in the amount of \$341,786.25
- I. Payment #21 to Blooming Glen for the Hydraulic Expansion Project in the amount of \$73,789.19

Hearing no public questions or comments, upon motion by Mrs. Hull, seconded by Mrs. Damsker, the motion to approve the Consent Items was unanimously approved.

Roll call vote:	President McNaney	Aye
	Vice President Hull	Aye
	Commissioner Carter	Aye
	Commissioner Simelaro	Aye
	Commissioner Damsker	Aye

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Liz K. McNaney, PRESIDENT
Finance/Personnel/Administration

10. Motion to approve Resolution 01-2021 approving the financing by UGT Industrial Development Authority for ACTS Management Services, Inc.

Hearing no public questions or comments, upon motion by Mrs. Simelaro, seconded by Mrs. Carter, the motion to approve Resolution 01-2021 was unanimously approved.

11. Motion to accept the resignation of Heidi Lucas from the EAC

Hearing no public questions or comments, upon motion by Mrs. Carter, seconded by Mrs. Damsker, the motion was unanimously approved.

Denise M. Hull, VICE PRESIDENT
Zoning/Planning/Code Enforcement

12. Motion to approve the Stormwater Best Management Practices Operations & Maintenance Agreement for 721 S. Broad Street.

Hearing no public questions or comments, upon motion by Mrs. Hull, seconded by Mrs. Carter, the motion was unanimously approved.

13. Motion to approve Resolution 02-2021 and revised subdivision/land development plans for Deluca Homes/W. Prospect Avenue

Hearing no public questions or comments, upon motion by Mrs. Hull, seconded by Mrs. Damsker, the motion to approve Resolution 02-2021 unanimously approved.

Katherine D. Carter
Public Safety

14. Motion to approve the UGT Fire Department Volunteer Recognition Program

Mrs. Carter explained that during the budget process, the Board of Commissioners changed the Fire Department stipend program to a volunteer recognition program with an allocation of \$60,000 in the fire tax fund. The Fire Department came up with a program in discussions with Township staff and the Commissioners. The program was reviewed and okayed by our attorney except for the MVP program which caused some concern for Federal taxes. Mrs. McNaney said the FD came up with very creative ideas for the recognition program.

Hearing no public questions or comments, upon motion by Mrs. Carter to approve the program without the MVP program, seconded by Mrs. Simelaro, the motion was unanimously approved.

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Ruth S. Damsker Public Works/Parks/Recreation

Mrs. Damsker said to check the website and social media about programming for Parks and Recreation.

Martha A. Simelaro Wastewater Treatment

Mrs. Simelaro congratulated Tim Griffiths for his 5 years of service and said he is doing an excellent job for the Township.

Other Business

15. Motion to approve the January 2021 Open Invoices (via roll call vote)

Hearing no public questions or comments, upon motion by Mrs. Damsker, seconded by Mrs. Carter, the motion to approve the Open Invoices was unanimously approved.

Roll call vote:	President McNaney	Aye
	Vice President Hull	Aye
	Commissioner Carter	Aye
	Commissioner Simelaro	Aye
	Commissioner Damsker	Aye

16. Motion to approve the January 2021 Paid Invoices (via roll call vote)

Hearing no public questions or comments, upon motion by Mrs. Simelaro, seconded by Mrs. Carter, the motion to approve the Paid Invoices was unanimously approved.

Roll call vote:	President McNaney	Aye
	Vice President Hull	Aye
	Commissioner Carter	Aye
	Commissioner Simelaro	Aye
	Commissioner Damsker	Aye

17. Call for Adjournment

Mrs. McNaney adjourned the meeting at 7:42 pm.



Respectfully Submitted,

Sandra Brookley Zadell
Secretary

Approved February 16, 2021