

PUBLIC MEETING MINUTES

February 25, 2019

Announcement:

An Executive Session was held on Thursday, February 21, 2019 to discuss personnel issues.

Mr. Kroberger announced the above Executive Session after calling the meeting to order.

KENNETH E. KROBERGER, PRESIDENT
Finance/Personnel/Administration

1. Call to order.

The February 25, 2019, Public Meeting of the Board of Commissioners was called to order at 7:31 PM by President of the Board, Kenneth E. Kroberger. The following individuals were in attendance.

Kenneth E. Kroberger	President
Thomas A. Duffy	Commissioner
Denise M. Hull	Commissioner
Liz K. McNaney	Commissioner
Alex J. Kaker	Interim Township Manager
David W. Duffy	Police Chief
Russ Benner	Township Engineer
David Onorato	Township Solicitor

2. Pledge of Allegiance

3. Recognition of Michael Romanowicz for 10 years of service to the Township (will attend)

Mr. Kroberger said each month we recognize employees who have met certain milestones of employment at the Township. Officer Romanowicz has been with the Township for the past ten (10) years. He and new baby Brynn joined the Board of Commissioners as they offered their congratulations on his service.

Chief Duffy said Officer Romanowicz is the Department Quartermaster in charge of uniform and equipment purchases. He is an active member of the Montgomery County Major Incident Response Team and was the 2014 Officer of the Year nominated by his fellow officers.

Chief Duffy also recognized other officers in attendance; Jonathan Gill as top DUI arresting officer and Brant Whisler who recently received a Community Service Medal.

4. Motion to approve the Employment Agreement for Theodore Caiola for the position of Deputy Chief of Police (will attend)

Mr. Kroberger introduced Officer Ted Caiola. He gave Officer Caiola's background and highlights of his career at Upper Gwynedd Township. He was hired as a patrol officer in 1999 and was assigned as a detective in 2002 and promoted to Sergeant in 2008 and Detective Sergeant in 2013. He has received a number of commendations and is one of the few officers in the department to receive all four medals; Community Service, Valor, Meritorious Service and 2016 Officer of the Year. Mr. Kroberger said Officer Caiola will take over as Deputy Chief of the department beginning on July 1, 2019. The Board offered their congratulations to Officer Caiola. Mr. Kroberger said Mr. Santi was unable to attend tonight as he is liaison to the Police Department.

Upon motion of Mr. Kroberger, seconded by Mr. Duffy, the Employment Agreement for Theodore Caiola was unanimously approved.

5. Motion to approve the Minutes of the Workshop Meeting held January 15, 2019

Mr. Kroberger noted that everyone received copies of the Workshop Meeting Minutes with the Agenda packet. Hearing no questions or comments, upon motion of Mr. Duffy, seconded by Mrs. McNaney, the Minutes of the January 15, 2019 Workshop Meeting were approved as presented.

6. Motion to approve the Minutes of the Public Meeting held January 28, 2019

Mr. Kroberger also noted that the Public Meeting Minutes were received with the Agenda packet. Hearing no questions or comments, upon motion of Mrs. Hull seconded by Mr. Duffy the Minutes of the January 28, 2019 Public Meeting were approved as presented.

7. Motion to approve the Minutes of the Special Budget Meeting held November 5, 2018

Mr. Kroberger said the Special Budget Meeting Minutes were received with the Agenda packet. Hearing no questions or comments, upon motion of Mrs. McNaney seconded by Mrs. Hull the Minutes of the November 5, 2018 Budget Meeting were approved as presented.

8. Motion to approve the Minutes of the Special Budget Meeting held November 13, 2018

Mr. Kroberger also said the Special Budget Meeting Minutes were received with the Agenda packet. Hearing no questions or comments, upon motion of Mr. Duffy seconded by Mrs. McNaney the Minutes of the November 13, 2018 Budget Meeting were approved as presented.

9. Motion to approve the Department Reports filed by Township Staff.

Mr. Kroberger asked for comments or questions. Hearing none, upon motion of Mrs. Hull, seconded by Mr. Duffy, the Departmental Reports were approved as submitted.

10. Presentation of public comments and concerns (limit of five minutes per individual).

There were none

11. Worker's Compensation Policy Dividend

Mr. Kroberger acknowledged that this is something that is very dear to his heart. We have a worker's compensation program and have worked diligently to help our employees deal with safety issues they face on a daily basis. We receive dividends from our insurance carrier if there are low or no claims against the policy. Mr. Kroberger said the goal of educating our employees on safety is that we send them home in the same fashion that they came to work. Most recently, we received a dividend of \$32,264 covering May 2017-May 2018. The Safety Committee consists of employees who rotate out when their term is over. The members who were on the committee during the time of the dividend were Colleen Tronoski, Mike Morabito, Alex Kaker, Mark Methlie, Ted Caiola, Howard Quinn & Dave Richard.

JAMES A. SANTI, VICE PRESIDENT
Public Safety

12. Letter of Agreement between the Township and the Upper Gwynedd Police Association Bargaining Unit

Mr. Kroberger said this is a change in verbiage with the Township and the Bargaining Unit. Mr. Kroberger read the letter of agreement that deals with the hiring process of new officers.

Chief Duffy said this is a precursor to amending the rules of the Civil Service Commission which will be presented at a later date.

Hearing no questions or comments, upon motion by Mr. Kroberger, seconded by Mr. Duffy, the motion was unanimously approved.

THOMAS A. DUFFY
Public Works/Parks/Recreation

13. Motion to award the bid for the 2019 Mill & Overlay with ADA Ramps Project to Harris Blacktopping in the amount of \$778,871

Mr. Duffy said we received ten (10) bids for this project with the above being the lowest.

Hearing no questions or comments, upon motion by Mr. Duffy, seconded by Mrs. Hull, the motion was unanimously approved.

LIZ K. MCNANEY
Wastewater Treatment

14. Motion to approve Payment #2 to Blooming Glen Contractors for the WWTP Hydraulic Expansion Project in the amount of \$61,190.53

Hearing no questions or comments, upon motion by Mrs. McNaney, seconded by Mr. Duffy, the motion was unanimously approved.

15. Motion to approve Payment #1 to Eastern Environmental Contractors for the WWTP Hydraulic Expansion Project in the amount of \$5,130

Hearing no questions or comments, upon motion by Mrs. McNaney, seconded by Mrs. Hull, the motion was unanimously approved.

DENISE M. HULL

Zoning/Planning/Code Enforcement

16. Motion to approve the advertisement of Ordinance 2019-04 – Building Codes

Mrs. Hull said this is to adopt some codes that have been updated; 2015 PA Uniform Construction Code, 2015 International Fire Code and the 2015 International Maintenance Code. This is to advertise the ordinance that we are working on. We will have a public hearing regarding this ordinance before it is decided on.

Hearing no questions or comments, upon motion by Mrs. Hull, seconded by Mrs. McNaney, the motion was unanimously approved.

17. Motion to approve Merck & Co. waiver request from Chapter 113-1 & 124-5 for afterhours crane work on Building 16 Renovation Project. (Sundays in March 2019)

Hearing no questions or comments, upon motion by Mrs. Hull, seconded by Mr. Duffy, the motion was unanimously approved.

18. Motion to approve Merck & Co. waiver request from Chapter 113-1 & 124-5 for afterhours crane work on Building 38 PnP Roof Replacement Project. (Sundays in March & April 2019)

Hearing no questions or comments, upon motion by Mrs. Hull, seconded by Mrs. McNaney, the motion was unanimously approved.

19. Motion to approve Merck & Co. waiver request from Chapter 113-1 & 124-5 for afterhours crane work on Building 60 Duct Repair Project. (Sundays in March & April 2019)

Hearing no questions or comments, upon motion by Mrs. Hull, seconded by Mr. Duffy, the motion was unanimously approved.

20. Motion to approve Merck & Co. waiver request from Chapter 113-1 & 124-5 for afterhours crane work on B46 Laboratory Building. (Saturdays & Sundays in March & April 2019)

Hearing no questions or comments, upon motion by Mrs. Hull, seconded by Mrs. McNaney, the motion was unanimously approved.

OTHER BUSINESS

21. Approval of the February 2019 bills.

Mr. Kroberger noted that the Board had received a copy of the General fund bills. Hearing no questions, upon motion by Mr. Duffy, seconded by Mrs. Hull, the General Fund bills were approved.

Mr. Kroberger said the next item is the Sewer Bills and asked for questions or comments. Hearing none, upon motion by Mr. Duffy, seconded by Mrs. McNaney, the Board unanimously approved the Sewer Fund bills.

Mr. Kroberger advised that the Board was also being asked to approve invoices from all other funds which include the VEBA and the Pensions. Hearing no questions or comments, upon motion by Mrs. Hull, seconded by Mr. Duffy, the Board unanimously approved these invoices as well.

Mr. Kroberger said that there were several invoices that had been prepaid due to timing. Hearing no questions or comments, upon motion by Mrs. McNaney seconded by Mrs. Hull, the Board unanimously approved the pre-paid invoices.

22. Call for Adjournment.

Mr. Kroberger said there will be no Executive Session this evening.

There being no further business, upon motion by Mrs. Hull, seconded by Mr. Kroberger the meeting was adjourned at 7:56 pm.

Respectfully Submitted,

Alex J. Kaker
Interim Township Manager

Approved March 25, 2019

/djl