

UPPER GWYNEDD TOWNSHIP BOARD OF COMMISSIONERS

BOARD OF COMMISSIONERS BUSINESS MEETING MINUTES

February 12, 2024

This meeting was held in person at the Township and live streamed on our website at www.uppergwynedd.org

1. Call to order

The February 12, 2024, Public Meeting of the Upper Gwynedd Township Board of Commissioners was called to order by President of the Board, Katherine D. Carter at 7:00 PM. This meeting was recorded and visually taped.

President Carter wished the Asian community a Happy Lunar New Year and our African American community a wonderful Black History month.

2. Pledge of Allegiance

The Pledge of Allegiance was led by Officer Montana Lighthart.

3. Roll Call

Roll call was taken by Deanna Logan, Executive Assistant to the Township Manager. The individuals in attendance were:

Katherine D. Carter	President
Rebecca Moodie	Vice President
Denise M. Hull	Commissioner
Liz K. McNaney	Commissioner
Gregory J. Moll	Commissioner
Sandra Zadell	Township Manager
Megan Weaver	Assistant Township Manager
Lauren Gallagher	Township Solicitor
Nicholas Cross	Township Engineer
David Duffy	Chief of Police
Nathan Crittendon	Finance Director

Zoning Officer Van Rieker was absent.

4. Announcement of Executive Sessions

Ms. Gallagher said the Board met in Executive Session earlier this evening to discuss matters of personnel.

5. Police Commendations

- Off. Montana Lighthart – Officer of the Year

This is awarded by votes from the officer's peers. Officer Lighthart is the youngest officer to have received Officer of the Year.

- Sgt. John Brinkmann – Meritorious Service Medal for Field Training

Sgt. Brinkmann has received this award four times. This medal was presented to Sgt. Brinkmann for the field training of new officers.

- Off. Dana Hallam – Aggravated Assault Arrest

Officer Hallam was recognized for her investigative steps and professional handling of an aggravated assault which led to an arrest and conviction.

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6. Public comments and concerns (limit of five minutes per individual)

Beth Miller thanked the Commissioners and staff for hosting the January 16th election despite being under construction which made it easier for the voters.

There was an email question from a resident: He asked if the fire departments use the LOSAP program. The length of service awards program is used by the North Penn Fire Department. Upper Gwynedd Fire Department has other recognition programs in place.

Katherine D. Carter, President **Finance/Personnel/Administration**

7. Motion to approve Consent Items A-I (via roll call vote)
- A. Staff Department Reports
 - B. BOC Reorganization Meeting Minutes of January 2, 2024
 - C. BOC Meeting Minutes of January 8, 2024
 - D. Volunteer appointments to various boards and commissions

IDA: Remesh Desai

Nor Gwyn Pool: Dana Simmons

HRC: Linda Bellace

Parks/Rec: Katie Starrantino

Parks/Rec: Christina Pietrak

ZHB: Susan Baker-Wendt

EAC: Dennis Wendt

Planning: Dennis Wendt

Planning: Randall James

NW Library: Jennifer DiMario

- E. Payment #2 to Schipsi Electric for the Facilities Upgrade Project in the amount of \$30,242.50
- F. Payment #3 to SB Conrad for the Facilities Upgrade Project in the amount of \$33,834.13
- G. Active Volunteer Tax Credit submissions
- H. Final Escrow Release to Fairmont Builders/211 Gwynedd Avenue in the amount of \$1,635.87
- I. Final Maintenance Surety Release for the Jay Subdivision Project in the amount of \$3,404.44 and end the maintenance period

Hearing no public questions or comments, upon motion by Vice President Moodie, seconded by Commissioner Moll, the Consent Items were unanimously approved.

Roll call vote:	President Carter	Aye
	Vice President Moodie	Aye
	Commissioner Hull	Aye
	Commissioner McNaney	Aye
	Commissioner Moll	Aye

8. Motion to approve Resolution 05-2024: Appointing Susan Baker-Wendt to the Zoning Hearing Board

Hearing no public questions or comments, upon motion by Commissioner Hull, seconded by Vice President Moodie, the motion was unanimously approved.

Rebecca Moodie, Vice President **Zoning/Planning/Code Enforcement**

9. Motion to advertise Ordinance 2024-01: Commercial Zoning Ordinance Text Amendment

This ordinance is to provide a modern definition of a convenience store.

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Hearing no public questions or comments, upon motion by Vice President Moodie, seconded by Commissioner Moll, the motion was unanimously approved.

Denise M. Hull **Public Safety**

10. Motion to approve the purchase of a 2023 Ford Police Interceptor as a replacement vehicle in the amount of \$41,600 (via roll call vote)

Hearing no public questions or comments, upon motion by Commissioner Hull, seconded by Vice President Moodie, the motion was unanimously approved.

Roll call vote:	President Carter	Aye
	Vice President Moodie	Aye
	Commissioner Hull	Aye
	Commissioner McNaney	Aye
	Commissioner Moll	Aye

11. Motion to approve the proposal from Barry Isett for Fire Inspections

Hearing no public questions or comments, upon motion by Commissioner Hull, seconded by Commissioner Moll, the motion was unanimously approved.

12. Motion to approve Resolution 06-2024: Adoption of the BusPatrol Intergovernmental Agreement with North Penn School District

Hearing no public questions or comments, upon motion by Commissioner Hull, seconded by Vice President Moodie, the motion was unanimously approved.

Gregory J. Moll **Public Works/Parks/Recreation**

13. Motion to approve the proposal to purchase a 2024 Side Shift Backhoe from Co-Stars Vendor Earthborne in the amount of \$164,031.05

Hearing no public questions or comments, upon motion by Commissioner Moll, seconded by Vice President Moodie, the motion was unanimously approved.

14. Motion to approve selling a 2000 Ford Truck on Municibid

Hearing no public questions or comments, upon motion by Commissioner Moll, seconded by Commissioner Hull, the motion was unanimously approved.

15. Motion to advertise the bid for Equipment Rental & Labor for various Stormwater Projects.

Hearing no public questions or comments, upon motion by Commissioner Moll, seconded by Vice President Moodie, the motion was unanimously approved.

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16. Motion to approve the 2024 Golf Outing Contract with Commonwealth National Golf Club for the outing to be held on April 15, 2024

Hearing no public questions or comments, upon motion by Commissioner Moll, seconded by Commissioner Hull, the motion was unanimously approved.

17. Motion to approve the Payment to Floyd Hersh for the Newbury Basin Project in the amount of \$33,150 (via roll call vote)

Hearing no public questions or comments, upon motion by Commissioner Moll, seconded by Vice President Moodie, the motion was unanimously approved.

Roll call vote:	President Carter	Aye
	Vice President Moodie	Aye
	Commissioner Hull	Aye
	Commissioner McNaney	Aye
	Commissioner Moll	Aye

Katherine D. Carter, President Wastewater Treatment

18. Motion to approve Resolution 04-2024: Endorsing the WQIP Management Committee recommendation to form a Municipal Consortium

Hearing no public questions or comments, upon motion by Commissioner Hull, seconded by Vice President Moodie, the motion was unanimously approved.

19. Motion to approve the contract with Pact Two to replace the Scum Troughs in Primary Tank #1 in the amount of \$29,500

Hearing no public questions or comments, upon motion by Vice President Moodie, seconded by Commissioner Moll, the motion was unanimously approved.

20. Motion to authorize the Township Manager to sign the CFA Small Water & Sewer Grant in the amount of \$421,231.

Hearing no public questions or comments, upon motion by Commissioner Hull, seconded by Vice President Moodie, the motion was unanimously approved.

21. Motion to approve the proposal from Co-Stars Vendor Mr. Rehab for CIPP Liners and Vac a Tees in the amount of \$371,760.50

Hearing no public questions or comments, upon motion by Commissioner Moll, seconded by Commissioner Hull, the motion was unanimously approved.

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Other Business

22. Motion to approve the February 2024 Open Invoices (via roll call vote)

Hearing no public questions or comments, upon motion by Vice President Moodie, seconded by Commissioner Moll, the Open Invoices were unanimously approved.

Roll call vote:	President Carter	Aye
	Vice President Moodie	Aye
	Commissioner Hull	Aye
	Commissioner McNaney	Aye
	Commissioner Moll	Aye

23. Motion to approve the February 2024 Paid Invoices (via roll call vote)

Hearing no public questions or comments, upon motion by Commissioner Hull, seconded by Vice President, Moodie, the Paid Invoices were unanimously approved.

Roll call vote:	President Carter	Aye
	Vice President Moodie	Aye
	Commissioner Hull	Aye
	Commissioner McNaney	Aye
	Commissioner Moll	Aye

24. Call for Adjournment

President Carter adjourned the meeting at 7:26 pm.



Respectfully Submitted,

Sandra Brookley Zadell
Secretary

/djl

Approved March 11, 2024